



TOWN OF PARADISE

5555 SKYWAY • PARADISE, CALIFORNIA 95969-4931
TELEPHONE (530) 872-6291 FAX (530) 877-5059
www.townofparadise.com

Management Staff:

Charles L. Rough, Jr., Town Manager
Dwight L. Moore, Town Attorney
Joanna Gutierrez, Town Clerk
Lauren Gill, Assistant Town Manager
Craig Baker, Community Development Director
Chris Buzzard, Police Chief
Rob Cone, Interim Fire Chief
Gina Will, Finance Director/Town Treasurer

Town Council:

Steve "Woody" Culleton, Mayor
Tim Titus, Vice Mayor
Joe DiDuca, Council Member
Scott Lotter, Council Member
Alan White, Council Member

TOWN COUNCIL AMENDED AGENDA

REGULAR MEETING – 6:00 PM – January 10, 2012

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Dept., at 872-6291 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk.

Members of the public may address the Town Council on any agenda item, including closed session. If you wish to address the Town Council on any matter on the Agenda, it is requested that you complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the Council Meeting.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Town Council within 72 hours of a Regular Meeting will be available for public inspection at the Town Hall in the Town Clerk Department located at 5555 Skyway, Room 3, at the time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m.

1. OPENING

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America
- c. Invocation
- d. Roll Call
- e. Proclamations/Presentations:

- (1) Presentation by Girl Scout Troop #70084

2. ITEMS DEFERRED FROM PREVIOUS MEETINGS

None.

3. CONSENT CALENDAR

- 3a.** Approve the Minutes of the 12/06/11 Special and the 12/06/11 Regular Council Meetings
- 3b.** Approve Cash Disbursements in the Amount of \$867,831.37.
- 3c.** Approve the recommended budget adjustments that will decrease the General Fund deficit and increase the General Fund Reserves by \$8,344.
- 3d.** Approve the proposed revised job descriptions for Police Sergeant and Police Lieutenant
- 3e.** (1) Approve the final quantities relating to construction costs in the amount of \$225,556.02 per the summary included with the staff report; and, (2) Accept the contract with RJ Heuton Construction Company for the Pearson Road Park and Ride Project CIP 2100-50-8901-9362 as complete and authorize the Town Clerk to file a Notice of Completion with the County Recorder's Office with release of the retention in the amount of \$2,023.71 following a 35-day lien period, provided no liens are filed.

4. PUBLIC HEARING PROCEDURE

- a. Staff report (15 minutes total maximum)
- b. Open hearing to the public
 - 1. Project proponents or in favor of (15 minutes total maximum)
 - 2. Project opponents or against (15 minutes total maximum)
 - 3. Rebuttals - when requested (15 minutes total maximum or 3 minutes maximum per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

5. PUBLIC HEARINGS

None.

6. PUBLIC COMMUNICATION

This is the time for members of the audience who have completed a "Request to Address Council" card and given it to the Clerk to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The Town Council is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.

7. COUNCIL CONSIDERATION

7a. Adopt the following seven resolutions fixing the employer's contribution cap under the public employees medical and hospital care act relating to the benefit caps for various bargaining units:

(1) Resolution No. 12-01, "A Resolution Of The Town Council Of The Town Of Paradise, fixing the Employer's Contribution Under the Public Employees' Medical And Hospital Care Act With Respect To Members Of A Specific Employee Organization (Paradise Firefighters Association); And Fixing The Employer's Contribution For Employees And The Employer's Contribution For Annuitants At Different Amounts;"

(2) Resolution No. 12-02, "A Resolution Of The Town Council Of The Town Of Paradise, fixing the Employer's Contribution Under the Public Employees' Medical And Hospital Care Act With Respect To Members Of A Specific Employee Organization (Paradise Police Officers Association); And Fixing The Employer's Contribution For Employees And The Employer's Contribution For Annuitants At Different Amounts;" **(ROLL CALL VOTE)**

(3) Resolution No. 12-03, "A Resolution Of The Town Council Of The Town Of Paradise, fixing the Employer's Contribution Under the Public Employees' Medical And Hospital Care Act With Respect To Members Of A Specific Employee Organization (Police Mid-Management Association); And Fixing The Employer's Contribution For Employees And The Employer's Contribution For Annuitants At Different Amounts;" **(ROLL CALL VOTE)**

(4) Resolution No. 12-04, "A Resolution Of The Town Council Of The Town Of Paradise, fixing the Employer's Contribution Under the Public Employees' Medical And Hospital Care Act With Respect To Members Of A Specific Employee Organization (Management Group); And Fixing The Employer's Contribution For Employees And The Employer's Contribution For Annuitants At Different Amounts;" **(ROLL CALL VOTE)**

(5) Resolution No. 12-05, "A Resolution Of The Town Council Of The Town Of Paradise, fixing the Employer's Contribution Under the Public Employees' Medical And Hospital Care Act With Respect To Members Of A Specific Employee Organization (Confidential and Mid-Management Association); And Fixing The Employer's Contribution For Employees And The Employer's Contribution For Annuitants At Different Amounts;" **(ROLL CALL VOTE)**

(6) Resolution No. 12-06, "A Resolution Of The Town Council Of The Town Of Paradise, fixing the Employer's Contribution Under the Public Employees' Medical And Hospital Care Act With Respect To Members Of A Specific Employee Organization (General Employees Unit); And Fixing

The Employer's Contribution For Employees And The Employer's Contribution For Annuitants At Different Amounts;" **(ROLL CALL VOTE)**

(7) Resolution No. 12-07, "A Resolution Of The Town Council Of The Town Of Paradise, fixing the Employer's Contribution Under the Public Employees' Medical And Hospital Care Act With Respect To Members Of A Specific Employee Organization (Fire Mid-Management Association); And Fixing The Employer's Contribution For Employees And The Employer's Contribution For Annuitants At Different Amounts;" **(ROLL CALL VOTE)**

7b. (1) Authorize the Town Clerk to advertise for applicants to the Tree Advisory Committee, one vacancy due to expiration of term of office on August 12, 2011 of the position requiring an individual with professional urban and wild land fire protection expertise; and, to re-advertise for the two vacant positions for individuals licensed in the construction and/or on-site sanitation trades; (2) Set an application deadline for January 30, 2012 at 5:00 p.m.; and, (3) Schedule appointments to the position(s) for the February 7, 2012 Council meeting.

7c. Consider (1) Authorizing the Development Services staff to advertise the South Libby Overlay Construction Project; or, **(ROLL CALL VOTE)** (2) Providing alternative direction to staff. Total project cost is estimated at \$300,950.00.

7d. Consider adopting Resolution No. 12-08, a Resolution of the Town of Paradise Electing to be the Successor Agency of the Paradise Redevelopment Agency Pursuant to Assembly Bill 1X 26. **(ROLL CALL VOTE)**

8. COUNCIL COMMUNICATION (Council Initiatives)

8a. Council oral reports regarding their representation on Committees/Commissions.

8b. Discuss in detail the formation and appointments of members to committees, including a member-at-large, for selection of applicants for the Chief of Police Position. **(DIDUCA)**

8c. Discuss the qualifications for Chief of Police including, "Experience and certificates or credits of training directly related to the Police field are equivalent to a four-year college degree." **(DIDUCA)**

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION

Town Manager Oral Report.

10. CLOSED SESSION

10a. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Charles L. Rough, Jr., Lauren Gill,

Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town and the Paradise Police Officers Association.

- 10b. Pursuant to Government Code Section 54957.6, the Town Council hold a closed session to meet with Charles L. Rough, Jr., its designated representative, regarding labor relations as they relate to the employment agreement for Town Clerk services with Joanna Gutierrez.

- 10c. Pursuant to Government Code Section 54957, the Town Council will hold a closed session relating to the duration of the employment agreement for Town Clerk services.

The Town Council meeting will be reconvened to consider taking action relating to a proposed amended and restated employment agreement for Town Clerk services.

11. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	

TOWN/ASSISTANT TOWN CLERK SIGNATURE	

**MINUTES
PARADISE TOWN COUNCIL
SPECIAL MEETING – 5:30 PM – December 06, 2011**

1. OPENING

Following the pledge of allegiance, Mayor White called the special meeting of the Town Council to order at 5:32 p.m. in the Town Hall Council Chambers.

COUNCIL MEMBERS PRESENT: Steve "Woody" Culleton, Joe DiDuca, Scott Lotter, Tim Titus and Alan White, Mayor.

COUNCIL MEMBERS ABSENT: None.

STAFF PRESENT: Town Clerk Gutierrez, Town Manager Rough, Town Attorney Moore, Assistant Town Manager Gill, and Police Chief Buzzard.

2. CLOSED SESSION

- 2a. At 5:33 Mayor White announced that pursuant to Government Code Section 54957(b), the Town Council will hold a closed session to consider the appointment of an Acting Police Chief.

Mayor White reconvened the meeting at 6:05 p.m. and announced that direction was given to staff and no action was taken in closed session.

3. ADJOURNMENT

MOTION by Titus, seconded by Culleton, adjourned the Council meeting at 6:05 p.m. Council vote was unanimous.

DATE APPROVED:

Alan White, Mayor

Joanna Gutierrez, CMC, Town Clerk

MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – December 06, 2011

1. OPENING

- a. Call to Order

Mayor White called the meeting to order at 6:05 in the Town Hall Council Chambers at 5555 Skyway, Paradise, California.

- b. Pledge of Allegiance to the Flag of the United States of America
- c. Invocation: Council Member Titus
- d. Roll Call

COUNCIL MEMBERS PRESENT: Steve "Woody" Culleton, Joe DiDuca, Scott Lotter, Tim Titus and Alan White, Mayor.

COUNCIL MEMBERS ABSENT: None.

STAFF PRESENT: Town Clerk Gutierrez, Town Manager Rough, Town Attorney Moore, Assistant Town Manager Gill, Assistant Town Clerk Volenski, Finance Director Gill, Human Resource/Risk Management Analyst Peters, Community Development Director Baker, Assistant Public Works Director Derr, Police Chief Buzzard, Interim Fire Chief Cone, Battalion Chief Hasek, Police Lieutenant Billington, Police Lieutenant Tazzari, and Onsite Official Danz.

- e. Proclamations: None.
- f. Presentations

(1) Presentation: The Police Department Officers introduced the two new canines: Officer Wilke, handler for K-9 "Cash" and Officer Wright, handler for K-9 "Lucy".

(2) Mayor Alan White gave the annual State-of-the-Town address wherein he discussed the fiscal challenges and measures taken to address the deficits, as well as the accomplishments of the Town during last year. Mayor White highlighted spending cutbacks that included reductions to the work force to reduce the general fund deficit, build up reserves and reduce the retiree unfunded liability; the establishment of an independent retiree medical trust fund; negotiations successfully completed with four employee groups; approval of a TRANS financing; and, approval of a part-time, 960 hours contract, for Town Manager services for the current and next fiscal year.

Public Safety improvements include Police Department implementation of the 9-1-1-Computer Aided Dispatch/Records Management System (CAD/RMS); installation of Mobile Data Computer (MDC) units for police patrol vehicles; establishment of an interim fire chief services contract with CalFire/Butte County Unit; submittal of a Request for Proposal to CalFire/Butte County Unit to determine feasibility of CalFire providing contracted fire personnel services to the Town; and, adoption of a medical

marijuana ordinance that balances public safety needs and concerns with legitimate medical needs of some of our citizens.

Relating to business, housing and economic development, the Town sponsored its first "Growing Our Local Economy" business conference and has scheduled a second conference for next year; approved exchange of Proposition 40 Funds for Terry Ash Park frontage improvements and support for the Paradise Performing Arts Center for Paradise Recreation and Park District support of Paradise Community Village (PCV) Phase I infrastructure improvements; approved Phase I development agreement with PCV; adopted business friendly changes to onsite setback regulations; changed the Mello-Roos policy to affect only large scale commercial or residential development projects; continues to facilitate development projects for the community, including the proposed Wal Mart project application; determined two alternative options for a wastewater collection system to serve the Downtown RDA Project area; and approved loans totaling \$318,410 for First Time Home Buyers and \$114,278 through the Housing Rehabilitation Program. The Town completed the federally funded Pearson Park & Ride project, and is in final design and right of way acquisition for the federally funded Pearson/Recreation Drive signalization project. South Libby street improvement project is also in design with intent to put the project out for bid next year.

(3) Town Council Selection of Mayor and Vice-Mayor for a one-year term beginning December 6, 2011 through December 4, 2012.

Mayor White turned the meeting over to Town Clerk Gutierrez for the Council selection of a Mayor for a one-year term beginning December 6, 2011. Town Clerk Gutierrez opened nominations for the position of Mayor for a one-year term. Council Member Lotter nominated Steve "Woody" Culleton.

MOTION by White, seconded by Lotter, closed the nominations for Mayor. Council vote was unanimous.

Roll call vote on the nomination of Steve Woody Culleton was unanimous and Culleton was appointed to serve as Mayor for a one year term beginning December 6, 2011 and ending the first meeting in December, 2012. Town Clerk Gutierrez turned the meeting over to Mayor Culleton who opened nominations for the position of Vice-Mayor for a one year term. Council Member White nominated Tim Titus.

MOTION by Culleton, seconded by DiDuca, closed the nominations for the position of Vice-Mayor. Council vote was unanimous.

Roll call vote on the nomination of Tim Titus for Vice Mayor was unanimous and Titus was appointed to serve as Vice-Mayor for a one-year term beginning December 6, 2011 and ending the first meeting in December, 2012.

2. ITEMS DEFERRED FROM PREVIOUS MEETINGS

2a. None.

3. CONSENT CALENDAR

Council concurred to remove agenda item 3d from the consent calendar. Vice Mayor Titus stated that he needs to abstain from voting on agenda item 3i.

MOTION by DiDuca, seconded by White, adopted the following Consent Calendar items, with the exception of Agenda Item 3d, and with the abstention of Council Member Titus from the vote on agenda item 3i. Roll call vote was unanimous.

- 3a. Approved Minutes of the 11/1/11 Regular and the 11/8/11 Special Council Meetings.
- 3b. Approved Cash Disbursements in the amount of \$1,084,208.08.
- 3c. Approved the recommended budget adjustments that will decrease the General Fund deficit and increase the General Fund Reserves by \$48,234.
- 3d. Removed from consent calendar for discussion. (To adopt Resolution No. 11-48, A Resolution of the Town Council of the Town of Paradise Amending and Restating Procedure Relating to the Conduct of Council Meetings.)
- 3e. Adopted Resolution No. 11-49, A Resolution Approving Program Supplement No. N010 Agreement for Federal Aid Project - Safe Routes to School 3 E's (provides \$66,000 in grant monies for education, encouragement and enforcement).
- 3f. Authorized the Mayor and Town Manager to execute an Amendment to Dismissal and Tolling Agreement between Town of Paradise and Oak Creek Estates. (Fourth Amendment to 11/7/2003 Agt).
- 3g. Acknowledged receipt of the 1st Quarter Investment Report for the Fiscal Year Ending June 30, 2012.
- 3h. (1) Adopted Town of Paradise Resolution No. 11-50 "A Resolution of the Town Council of the Town of Paradise Providing for a Summary Vacation of a Public Service Easement." and, (2) Directed staff to facilitate the recordation of grants of easements provided to the Town of Paradise by the Paradise Youth and Family Center Corporation and Community Housing Program, Inc.
- 3i. Adopted Resolution No. 11-51, A Resolution of the Town Council of the Town of Paradise Authorizing the Mayor and the Town Manager to Execute Amendments to the Development Agreement Between the Town of Paradise and the Paradise Youth Sports and Family Center (PCV) and All Subsequent Documents Relating to the Paradise Community Village to

Implement the Town's Obligations Under the Development Agreement.
(*Abstention by Titus)

ITEM REMOVED FOR DISCUSSION:

Council concurred to amend Section 1, Paragraph A, to require the concurrence of the Mayor or the Vice Mayor in the absence of the Mayor, to prepare an addendum for an agenda item that did not meet the agenda deadline of Tuesday 5:00 p.m.

3d. MOTION by White, seconded by Lotter, adopted Resolution No. 11-48, A Resolution of the Town Council of the Town of Paradise Amending and Restating Procedure Relating to the conduct of Council Meeting, as amended. Roll call vote was unanimous.

4. PUBLIC HEARING PROCEDURE

- a. Staff report (15 minutes total maximum)
- b. Open hearing to the public
 - 1. Project proponents or in favor of (15 minutes total maximum)
 - 2. Project opponents or against (15 minutes total maximum)
 - 3. Rebuttals - when requested (15 minutes total maximum or 3 minutes maximum per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

5. PUBLIC HEARINGS

- 5a. None.

6. PUBLIC COMMUNICATION

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- 1. Rick McGregor, thanked the Town for all its assistance to ensure the success of the Truckers Parade of Lights and canned food drive that was held in conjunction with the Town's annual Christmas Tree Lighting at the Paradise Community Park.

7. COUNCIL CONSIDERATION

- 7a. Council concurred to Council representation to various local Committees and Commissions as set forth in Exhibit A attached to these minutes. Mayor will represent on City Selection Committee and Emergency Services Council; Titus will represent with DiDuca as alternate on BCAQMD and BCAG; with all other representation to remain the same as

the 2011 appointments. Tourism Round Table was removed from the local committees/commissions list.

- 7b. Following a report from Town Manager Rough regarding the employment agreement for part-time police chief services by current Police Chief Chris Buzzard, Mayor Culleton opened the matter for public comment.

1. Loren Harvey stated that his son has been missing or murdered for over a year and he would like to see some changes in the police department and would like results on his son's case and asked Council to look outside for a new chief.

Council concurred to amend Section 3, Paragraph C, to allow termination with a 30-day notice (language to be provided by Town Attorney) and with a **MOTION by Lotter, seconded by Titus**, approved a 960 hours maximum, hourly only, "part-time" Police Chief Employment Agreement with Christopher M. Buzzard from December 17, 2011 to April 30, 2012, as amended. Roll call vote was unanimous.

- 7c. **MOTION by Titus, seconded by White**, authorized the Town Manager to proceed with open and promotional recruitment for Police Chief. Council vote was unanimous.

Manager Rough informed Council that staff will bring the appropriate budget adjustment request to the January meeting for Council approval relating to the recruitment costs.

8. COUNCIL COMMUNICATION (Council Initiatives)

- 8a. Council oral reports regarding their representation on Committees/Commissions.

Council Member White reported on the Paradise Community Village meeting and the challenges and accomplishments of the PCV project; and, encouraged attendance at the Nutcracker Ballet performance next weekend at the Paradise Performing Arts Center.

Vice Mayor Titus reported that he visited the various departments of the Town to thank the employees for their efforts during these challenging fiscal times; attended the 5th Annual Tree Lighting and was impressed with the number of people in attendance; and thanked the Council for their confidence shown in him by appointing him as Vice-Mayor.

Council Member Lotter reported that the LAFCo meeting was cancelled; the 5th Annual Tree Lighting was successful and thanked Round Table Pizza for their donation; that the Shop With A Cop event helped over 40 children, that after shopping, Paradise Cinema Seven treated the shoppers to a Christmas movie and refreshments and thanked the Paradise High School cheerleaders for volunteer efforts to wrap the gifts; that he attended the League of California City Sacramento Valley Division

Quarterly Meeting in Gridley where they discussed the issues related to Realignment; and, that at the leadership conference in Southern California Senator LaMalfa was recognized for his support of City positions at the State level.

Council Member DiDuca reported on his attendance at the Veterans Day Event on November 11, 2011; at Barbara Allen's Retirement Dinner and recognition of her work at the Paradise Senior Center; at the Boys and Girls Club community turkey dinner served at Ponderosa Elementary; and, the Butte County Water Advisory Committee meeting.

Mayor Culleton reported that he attended the events as stated by Council Members DiDuca and Lotter; discussed the scorecard developed by the League of California Cities to track the voting records of representatives on certain bills important to cities; and that the Secretary of Corrections spoke at the conference about Realignment and that he gave the written report to the Town Manager.

Vice Mayor Titus stated that in light of the RDA challenges presented by the possible elimination of Redevelopment agencies that he would like a report from staff that discusses the process, feasibility and potential benefits to our local business community by the formation of an enterprise zone.

Manager Rough stated that he will bring a report back to Council on this subject.

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION

- 9a. Manager Rough stated that due to the two-week closure of Town Hall from December 19, 2011 through January 2, 2012, he is requesting that the Town Council adjourn this meeting to January 10, 2012 to allow adequate time for meeting preparation.

10. CLOSED SESSION

- 10a. At 7:40 p.m., pursuant to Government Code Section 54956.9(c), the Town Council recessed to a closed session with the Town Attorney to consider initiating litigation, one potential case; and,
- 10b. Pursuant to Government Code Section 54957.6, to hold a closed session to meet with Charles L. Rough, Jr., and Crystal Peters, its designated representatives, regarding labor relations between the Town and the Paradise Management Group.

Mayor Culleton reconvened the Town Council at 8:15 p.m. and announced that direction was given and no action was taken in closed session.

Manager Rough reported to Council that the proposed two-year agreement would (1) Establish a cap on the Town medical insurance premium at the 2011 dollar amounts and eliminate the 80/20 split; (2) Eliminate cash out provision for sick sick leave and reduce the sick leave accrual cap from 2,000 to 1,500; (3) Administrative leave benefit for new hires will be on a use or lose basis; (4) 50% reduction in car/cell phone allowance (from 4400 to \$200 per month); and, (5) Miscellaneous employees to pay 4% or 57% of the PERS EE contribution and Safety employees to pay 5% or 56% of the PERS EE contribution. The 2011/12 estimated All Funds and General Fund savings for 2011/12 is \$16,183; and, for 2012/13 is \$43,274. The cap on the medical premium results in a \$1.2 million reduction to the Town's retiree medical unfunded liability.

MOTION by White, seconded by DiDuca, adopted Resolution No. 11-52, A Resolution Approving a Two-Year Memorandum of Understanding Agreement Between the Town of Paradise and the Paradise Management Group (relating to employment), covering the period from July 1, 2011 to June 30, 2013. Roll call vote was unanimous.

11. ADJOURNMENT

- 11a. At 8:20 p.m., **MOTION by White, seconded by Titus**, adjourned the Regular Council meeting to January 10, 2012 at 6:00 p.m. Council vote was unanimous.

DATE APPROVED:

Steve "Woody" Culleton

Joanna Gutierrez, CMC, Town Clerk

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

FOR THE PERIOD OF
NOVEMBER 21, 2011 - DECEMBER 20, 2011

November 21, 2011 - December 20, 2011

Check Date	Pay Period End	DESCRIPTION	AMOUNT
11/25/2011	11/20/2011	Net Payroll - Direct Deposits & Checks	\$161,440.19
12/9/2011	12/4/2011	Net Payroll - Direct Deposits & Checks	\$153,542.18
		TOTAL NET WAGES PAYROLL	<u>\$314,982.37</u>
		PR VENDORS: TAXES, PERS, DUES, INSURANCE, ETC.	<u>\$329,444.26</u>
		TOTAL CASH DISBURSEMENTS - PAYROLL	<u>\$644,426.63</u>
		TOTAL CASH DISBURSEMENTS - ACCOUNTS PAYABLE (Detail attached)	<u>\$223,404.74</u>
		GRAND TOTAL CASH DISBURSEMENTS	<u><u>\$867,831.37</u></u>

APPROVED BY: _____
CHARLES L. ROUGH, TOWN MANAGER

APPROVED BY: /s/ _____
GINA S. WILL, FINANCE DIRECTOR/TOWN TREASURER

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 11/21/2011 - To Payment Date: 12/20/2011

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - Wells Fargo AP Checking									
Check									
55131	11/30/2011	Open			Accounts Payable	PETTY CASH CUSTODIAN, VIRGINIA MARABLE	\$200.00		
55132	11/30/2011	Open			Accounts Payable	WESTAMERICA BANK	\$42,417.53		
55133	12/01/2011	Open			Accounts Payable	ACCESS INFORMATION MANAGEMENT	\$42.36		
55134	12/01/2011	Open			Accounts Payable	ACCULARM SECURITY SYSTEMS	\$67.50		
55135	12/01/2011	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$449.86		
55136	12/01/2011	Open			Accounts Payable	BUSIA, KELLY	\$22.06		
55137	12/01/2011	Open			Accounts Payable	BUTTE CO RECORDER	\$120.00		
55138	12/01/2011	Open			Accounts Payable	BUTTE CO SHERIFF'S OFFICE	\$916.86		
55139	12/01/2011	Open			Accounts Payable	CALIFORNIA BUILDING OFFICIALS	\$30.00		
55140	12/01/2011	Open			Accounts Payable	CITY CLERKS ASSOCIATION OF CALIFORNIA	\$165.00		
55141	12/01/2011	Open			Accounts Payable	COMCAST CABLE	\$115.26		
55142	12/01/2011	Open			Accounts Payable	CORBIN WILLITS SYS. INC.	\$348.00		
55143	12/01/2011	Open			Accounts Payable	CSU, CHICO RESEARCH FOUNDATION	\$300.00		
55144	12/01/2011	Open			Accounts Payable	DAY WIRELESS SYSTEMS - MILWAUKIE, OR	\$55.00		
55145	12/01/2011	Open			Accounts Payable	DHABOLT, OTIS	\$150.67		
55146	12/01/2011	Open			Accounts Payable	DINEEN, CHRIS	\$15.25		
55147	12/01/2011	Open			Accounts Payable	DOBRICH & SONS SEPTIC	\$325.00		
55148	12/01/2011	Open			Accounts Payable	DON'S SAW & MOWER	\$23.60		
55149	12/01/2011	Open			Accounts Payable	Eiler, LCSW, Lori	\$150.00		
55150	12/01/2011	Open			Accounts Payable	ENTENMANN-ROVIN COMPANY	\$151.92		
55151	12/01/2011	Open			Accounts Payable	FEATHER RIVER HOSPITAL	\$402.00		
55152	12/01/2011	Open			Accounts Payable	GALLS INCORPORATED	\$8.99		
55153	12/01/2011	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$117.98		
55154	12/01/2011	Open			Accounts Payable	HARDING ENTERPRIZES, INC	\$2,880.00		
55155	12/01/2011	Open			Accounts Payable	HAUNSCHILD, MARK	\$310.21		
55156	12/01/2011	Open			Accounts Payable	HEGENBART, PAUL	\$540.80		
55157	12/01/2011	Open			Accounts Payable	HONEYWELL, JANICE, J.	\$955.41		
55158	12/01/2011	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$59.81		
55159	12/01/2011	Open			Accounts Payable	ICMA RETIREMENT #107773	\$287.17		
55160	12/01/2011	Open			Accounts Payable	INTERSTATE SALES	\$728.06		
55161	12/01/2011	Open			Accounts Payable	JAMES RIOTTO & ASSOCIATES	\$100.00		
55162	12/01/2011	Open			Accounts Payable	JEFFORDS, ROBERT, D.	\$478.07		
55163	12/01/2011	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$93.69		
55164	12/01/2011	Open			Accounts Payable	KOEFRAH INDUSTRIES	\$250.00		
55165	12/01/2011	Open			Accounts Payable	LEHR AUTO ELECTRIC STOMMEL, INC.	\$334.50		
55166	12/01/2011	Open			Accounts Payable	MARY ALEXANDER & ASSOCIATES, P.C.	\$150.00		
55167	12/01/2011	Open			Accounts Payable	MOBILITIE INVESTMENTS II, LLC	\$100.00		
55168	12/01/2011	Open			Accounts Payable	MOORE, DWIGHT, L.	\$12,650.00		
55169	12/01/2011	Open			Accounts Payable	O'REILLY AUTO PARTS	\$487.10		
55170	12/01/2011	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$751.95		
55171	12/01/2011	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$9.65		

CASH DISBURSEMENTS REPORT

From Payment Date: 11/21/2011 - To Payment Date: 12/20/2011

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
55172	12/01/2011	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$8,671.20		
55173	12/01/2011	Open			Accounts Payable	PARADISE AUTO BODY	\$1,197.72		
55174	12/01/2011	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$687.38		
55175	12/01/2011	Open			Accounts Payable	PARADISE POST/NORTH VALLEY COMMTY MEDIA	\$210.07		
55176	12/01/2011	Open			Accounts Payable	PETERS RUSH HABIB & MCKENNA	\$645.00		
55177	12/01/2011	Open			Accounts Payable	PILGRIM, CHRIS	\$15.25		
55178	12/01/2011	Open			Accounts Payable	RAPCO INDUSTRIES, INC.	\$204.00		
55179	12/01/2011	Open			Accounts Payable	REPUBLIC ITS, INC.	\$4,054.16		
55180	12/01/2011	Open			Accounts Payable	RHA INC	\$330.00		
55181	12/01/2011	Open			Accounts Payable	RIEBES AUTO PARTS	\$349.23		
55182	12/01/2011	Open			Accounts Payable	RUNKLE, DOUG	\$16.41		
55183	12/01/2011	Open			Accounts Payable	SINCLAIR'S AUTOMOTIVE & TOWING	\$110.00		
55184	12/01/2011	Open			Accounts Payable	SMALLEY GENERAL CONTRACTING	\$6,935.70		
55185	12/01/2011	Open			Accounts Payable	SMALLEY GENERAL CONTRACTING	\$6,935.70		
55186	12/01/2011	Open			Accounts Payable	TAZZARI, GABRIELA	\$15.25		
55187	12/01/2011	Open			Accounts Payable	THOMAS ACE HARDWARE	\$46.53		
55188	12/01/2011	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$806.67		
55189	12/01/2011	Open			Accounts Payable	VERIZON WIRELESS	\$283.50		
55190	12/01/2011	Open			Accounts Payable	WHALEN, SUZANNE	\$81.79		
55191	12/01/2011	Open			Accounts Payable	WILSON PRINTING CO.	\$69.71		
55192	12/01/2011	Open			Accounts Payable	WITTMIEIER AUTO CENTER	\$342.86		
55193	12/08/2011	Open			Accounts Payable	ACCESS INFORMATION MANAGEMENT	\$15.50		
55194	12/08/2011	Open			Accounts Payable	AMERIGAS	\$1,247.94		
55195	12/08/2011	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$277.88		
55196	12/08/2011	Open			Accounts Payable	BACKGROUNDS & MORE	\$300.00		
55197	12/08/2011	Open			Accounts Payable	Big O Tires	\$91.00		
55198	12/08/2011	Open			Accounts Payable	BRYANT, ERIK	\$39.00		
55199	12/08/2011	Open			Accounts Payable	CALIFORNIA CHAMBER OF COMMERCE	\$172.76		
55200	12/08/2011	Open			Accounts Payable	CAROLYN'S OFFICE SUPPLIES	\$92.48		
55201	12/08/2011	Open			Accounts Payable	CDW-GOVT	\$3,143.20		
55202	12/08/2011	Open			Accounts Payable	COPWARE, INC.	\$232.74		
55203	12/08/2011	Open			Accounts Payable	DERR, PAUL	\$20.00		
55204	12/08/2011	Open			Accounts Payable	DOUG DANZ	\$36.10		
55205	12/08/2011	Open			Accounts Payable	ENTENMANN-ROVIN COMPANY	\$38.24		
55206	12/08/2011	Open			Accounts Payable	EVERGREEN JANITORIAL SUPPLY, INC.	\$174.31		
55207	12/08/2011	Open			Accounts Payable	FEATHER RIVER HOSPITAL	\$97.00		
55208	12/08/2011	Open			Accounts Payable	GRANDFLOW, INC.	\$177.50		
55209	12/08/2011	Open			Accounts Payable	GRAPHIC IMPRESSIONS	\$33.52		
55210	12/08/2011	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$5,777.50		
55211	12/08/2011	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$321.29		
55212	12/08/2011	Open			Accounts Payable	JAMES RIOTTO & ASSOCIATES	\$75.00		
55213	12/08/2011	Open			Accounts Payable	JC NELSON SUPPLY COMPANY	\$244.19		

CASH DISBURSEMENTS REPORT

From Payment Date: 11/21/2011 - To Payment Date: 12/20/2011

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
55214	12/08/2011	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$234.08		
55215	12/08/2011	Open			Accounts Payable	LAWRIE, CURTIS	\$5.00		
55216	12/08/2011	Open			Accounts Payable	LEHR AUTO ELECTRIC STOMMEL, INC.	\$37.52		
55217	12/08/2011	Open			Accounts Payable	LIFE ASSIST INC	\$510.94		
55218	12/08/2011	Open			Accounts Payable	LUMOS AND ASSOCIATES, INC.	\$5,783.00		
55219	12/08/2011	Open			Accounts Payable	MARQUIS, JOSH	\$354.02		
55220	12/08/2011	Open			Accounts Payable	MRO ENGINEERS, INC.	\$28,528.80		
55221	12/08/2011	Open			Accounts Payable	NEWMAN TRAFFIC SIGNS	\$561.25		
55222	12/08/2011	Open			Accounts Payable	NORTH VALLEY BARRICADE, INC.	\$136.74		
55223	12/08/2011	Open			Accounts Payable	NORTHERN CALIFORNIA FENCE	\$724.67		
55224	12/08/2011	Open			Accounts Payable	NORTHERN RECYCLING & WASTE SERVICES, INC.	\$7,719.53		
55225	12/08/2011	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$10,218.21		
55226	12/08/2011	Open			Accounts Payable	O'REILLY AUTO PARTS	\$116.75		
55227	12/08/2011	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$68.04		
55228	12/08/2011	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$80.95		
55229	12/08/2011	Open			Accounts Payable	PARADISE AUTO BODY	\$258.00		
55230	12/08/2011	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$68.04		
55231	12/08/2011	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$325.00		
55232	12/08/2011	Open			Accounts Payable	PARADISE POST/NORTH VALLEY COMMTY MEDIA	\$67.00		
55233	12/08/2011	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$1,450.55		
55234	12/08/2011	Open			Accounts Payable	RIEBES AUTO PARTS	\$461.00		
55235	12/08/2011	Open			Accounts Payable	Rolls Anderson & Rolls Civil Engineers	\$1,667.50		
55236	12/08/2011	Open			Accounts Payable	STATE HUMANE ASSOCIATION OF CALIFORNIA	\$210.00		
55237	12/08/2011	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$12.51		
55238	12/08/2011	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$30.22		
55239	12/08/2011	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$19.00		
55240	12/08/2011	Open			Accounts Payable	TRUEPOINT SOLUTIONS, LLC	\$10,113.35		
55241	12/08/2011	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$126.00		
55242	12/08/2011	Open			Accounts Payable	US BANCORP OFFICE EQUIP FINANCE SERVICES	\$526.49		
55243	12/15/2011	Open			Accounts Payable	ACCESS INFORMATION MANAGEMENT	\$64.86		
55244	12/15/2011	Open			Accounts Payable	ACI ENTERPRISES, INC.	\$675.00		
55245	12/15/2011	Open			Accounts Payable	AIRGAS SAFETY, INC.	\$66.54		
55246	12/15/2011	Open			Accounts Payable	AIRGAS SAFETY, INC.	\$155.84		
55247	12/15/2011	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$134.73		
55248	12/15/2011	Open			Accounts Payable	AT&T	\$103.76		
55249	12/15/2011	Open			Accounts Payable	AT&T	\$959.49		
55250	12/15/2011	Open			Accounts Payable	AT&T CALNET 2-REPEATER LINES	\$198.66		
55251	12/15/2011	Open			Accounts Payable	AT&T-COMMUNITY PARK	\$15.30		
55252	12/15/2011	Open			Accounts Payable	AT&T/CAL NET 2	\$4,345.00		
55253	12/15/2011	Open			Accounts Payable	ATB SERVICES, LLC	\$781.00		

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 11/21/2011 - To Payment Date: 12/20/2011

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
55254	12/15/2011	Open			Accounts Payable	AWARDS COMPANY	\$257.88		
55255	12/15/2011	Open			Accounts Payable	BATTERIES PLUS	\$6.40		
55256	12/15/2011	Open			Accounts Payable	BUTTE CO RECORDER	\$51.00		
55257	12/15/2011	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$1,291.10		
55258	12/15/2011	Open			Accounts Payable	C & E TRANSCRIPTION	\$567.36		
55259	12/15/2011	Open			Accounts Payable	CALIFORNIA ASSOC. FOR PROPERTY & EVIDENCE, INC.	\$45.00		
55260	12/15/2011	Open			Accounts Payable	CERTIFIED SECURITY SYSTEM INCORPORATED	\$29.15		
55261	12/15/2011	Open			Accounts Payable	CERTIFION CORPORATION D.B.A. ENTERSECT	\$84.95		
55262	12/15/2011	Open			Accounts Payable	COMCAST CABLE	\$64.90		
55263	12/15/2011	Open			Accounts Payable	COMCAST CABLE	\$63.95		
55264	12/15/2011	Open			Accounts Payable	COMCAST CABLE	\$79.90		
55265	12/15/2011	Open			Accounts Payable	COMCAST CABLE	\$117.79		
55266	12/15/2011	Open			Accounts Payable	COPWARE, INC.	\$300.00		
55267	12/15/2011	Open			Accounts Payable	DERR, PAUL	\$30.00		
55268	12/15/2011	Open			Accounts Payable	FIRST RESPONDER E.M.S INCORPORATED	\$440.00		
55269	12/15/2011	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$5,544.37		
55270	12/15/2011	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$499.24		
55271	12/15/2011	Open			Accounts Payable	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS	\$175.00		
55272	12/15/2011	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$219.30		
55273	12/15/2011	Open			Accounts Payable	Lindsey, Anthony	\$39.20		
55274	12/15/2011	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$25.00		
55275	12/15/2011	Open			Accounts Payable	LOWE, DARLENE	\$42.90		
55276	12/15/2011	Open			Accounts Payable	MOSS LEVY & HARTZHEIM	\$12,000.00		
55277	12/15/2011	Open			Accounts Payable	MOTOROLA	\$1,500.00		
55278	12/15/2011	Open			Accounts Payable	NEUTRON INDUSTRIES INC	\$256.48		
55279	12/15/2011	Open			Accounts Payable	NEW PIG CORPORATION	\$250.41		
55280	12/15/2011	Open			Accounts Payable	O'REILLY AUTO PARTS	\$112.98		
55281	12/15/2011	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$115.28		
55282	12/15/2011	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$165.09		
55283	12/15/2011	Open			Accounts Payable	PARADISE POST/NORTH VALLEY COMMTY MEDIA	\$663.95		
55284	12/15/2011	Open			Accounts Payable	SHASTA FIRE EQUIPMENT, INC	\$392.27		
55285	12/15/2011	Open			Accounts Payable	SUTTER BUTTES COMMUNICATIONS, INC.	\$395.00		
55286	12/15/2011	Open			Accounts Payable	THOMAS ACE HARDWARE	\$8.56		
55287	12/15/2011	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$67.44		
55288	12/15/2011	Open			Accounts Payable	THOMAS HYDRAULIC & HARDWARE SUPPLY, INC.	\$222.66		
55289	12/15/2011	Open			Accounts Payable	Tractor Supply Credit Plan	\$64.97		
55290	12/15/2011	Open			Accounts Payable	VALLEY CLINICAL & CONSULTING SERVICES	\$450.00		
55291	12/15/2011	Open			Accounts Payable	VERIZON WIRELESS	\$287.82		
55292	12/15/2011	Open			Accounts Payable	VERIZON WIRELESS	\$38.01		
55293	12/15/2011	Open			Accounts Payable	VERIZON WIRELESS	\$285.68		

CASH DISBURSEMENTS REPORT

From Payment Date: 11/21/2011 - To Payment Date: 12/20/2011

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
55294	12/15/2011	Open			Accounts Payable	VistaNet Inc.	\$4,974.97		
55295	12/15/2011	Open			Accounts Payable	Wegener, Barbara	\$58.82		
55296	12/15/2011	Open			Accounts Payable	ZOLL MEDICAL CORP.	\$257.40		
55297	12/15/2011	Open			Accounts Payable	Knifong, Larry	\$71.68		
Type Check Totals:							\$222,904.74		
EFT									
29	12/01/2011	Open			Accounts Payable	FP/FRANCOTYP-POSTALIA MAILING SOLUTIONS	\$500.00		
Type EFT Totals:							\$500.00		
AP - Wells Fargo AP Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	167	\$222,904.74	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	167	\$222,904.74	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	1	\$500.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	1	\$500.00	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	168	\$223,404.74	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	168	\$223,404.74	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	167	\$222,904.74	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	167	\$222,904.74	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	1	\$500.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	1	\$500.00	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	168	\$223,404.74	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	168	\$223,404.74	\$0.00



**Town of Paradise
Council Agenda Summary
Date: January 10, 2012**

Agenda Item: 3c

Originated by: Charles L. Rough, Jr., Town Manager
Gina S. Will, Finance Director/Town Treasurer

Subject: General Fund Budget Status Update

Council Action Requested:

Approve the following general fund budget adjustments; or,

Alternatives:

Refer the matter back to staff for further development and consideration.

Background:

Town Council adopted the fiscal year 2011/12 operating and capital budget at the June 28, 2011 Town Council meeting. At each subsequent Council meeting following that meeting, Council has approved budget adjustments based on additional information known at that time. Each month staff will propose additional budget adjustments as additional information becomes available. The recommended changes and circumstances for the current proposed 2011/12 budget adjustments are described below.

Discussion:

Staff is in the process of preparing a detailed and comprehensive mid-year budget review report and recommendations for budget adjustments. The report entails analysis and review of each account, identification of revenue and expense trends, a complete position control review and discussions with each department about recommendations for additional budget cuts. This report will be presented at the next Town Council meeting.

At the December 6, 2011 meeting, Town Council approved a two year agreement with the Management Group. This agreement provides budget savings through salary and benefit concessions. This staff report includes the estimated savings from that agreement and recommends the adjustment indicated below.

Conclusion:

Following are the recommended General Fund Budget Adjustments

General Fund (1010)	Amount	Description
Beginning Fund Balance	1,477,375	
2011/12 Budgeted Revenues	9,484,653	

Transfers in From Other Funds	590,802	
Total Resources	10,075,455	
2011/12 Budgeted Expenditures	10,388,451	
Recommended Adjustments		
1. 5101-5119	(8,344)	Management Group Agreement
Adjusted Expenses	10,380,107	
General Fund Net Income	(304,652)	
Projected Ending Fund Balance	1,172,723	

To maintain appropriate reserves and protect the Town’s fiscal solvency additional steps are being taken to reduce and eliminate this General Fund structural deficit of \$304,652 by the end of the 2011/12 fiscal year. Staff will continue to update Council monthly on the progress made in reducing this deficit.

Fiscal Impact Analysis:

These current adjustments decrease the General Fund deficit and increase the General Fund reserves by \$8,344.



**Town of Paradise
Council Agenda Summary
Date: January 10, 2012**

Agenda Item: 3d

Originated by: Chris M. Buzzard, Chief of Police
Reviewed by: Charles Rough, Jr., Town Manager
Subject: Approval of Revised Job Descriptions for Police Sergeant and Police Lieutenant.

Council Action Requested:

- (1) Approve the proposed revised job descriptions for Police Sergeant and Police Lieutenant.
- (2) Refer back to staff.

Background:

Police Department Sergeant and Lieutenant Job Descriptions were last modified in 2002. A recent review identified areas that restricted the potential candidate pool and identified areas where the requirements were inconsistent with current State Police Officer Standards and Training (POST) requirements.

Discussion:

Not modified since 2002, the Police sergeant and lieutenant job descriptions were recently reviewed to ensure compliance with town and state standards. The majority of the job descriptions, including *Definition*, *Distinguishing Characteristics*, and *Typical Duties* remain up to date; however, minor modifications are recommended to the *Required Qualifications* section of the job description.

The existing town sergeant job description requires five years experience as a full time police officer, 60 college units, and an Intermediate POST Certificate. The proposed modifications would change the experience and education/certificate requirement to four years of police officer experience, 40 current college units, and the ability to complete 60 units and obtain an Intermediate POST Certificate within one year of appointment.

Similarly, the lieutenant's job description resulted in no proposed changes to the *Definition*, *Distinguishing Characteristics*, and *Typical Duties*; however, minor modifications are recommended to the *Required Qualifications* section of the job description.

The existing town lieutenant job description requires four years experience as a police sergeant and a Management POST Certificate. The proposed modifications would change the experience and certificate requirements to two years of police sergeant experience and posses or be eligible to possess a Supervisory POST Certificate. The requirement of a Management POST Certificate was altogether deleted because it is in conflict with POST eligibility requirements that state only lieutenants of two or more years are eligible to receive this certificate; thus creating only a lateral recruitment opportunity and not promotional opportunity for existing or lateral sergeants.

In addition to updating the sergeant and lieutenant job descriptions to be consistent with state standards, these modifications also provide the Police Department the opportunity to recruit from a larger pool of candidates. Modifying the requirement of prior years of experience does not lower the Department's overall standards for these positions; in fact, it brings the Department closer to standards required by most police agencies in the area. Additionally, prior years of experience are only one of many factors that are considered in a promotional/lateral recruitment; all applicants will still be required to successfully pass all other aspects of the examination.

Fiscal Impact Analysis:

There is no cost to the General Fund.



JOB TITLE:	Police Lieutenant
DEPARTMENT:	Police Department
REVISION DATE:	January 10, 2012
HOURS:	40 hours per week
CLASSIFICATION:	Exempt
REPORTS TO:	Chief of Police
WORKS WITH:	Police Administration, Police Personnel, General Public and Police Volunteers
SUPERVISES:	Police Personnel

Police Lieutenant

DEFINITION

Under general supervision, to perform responsible administrative, supervisory and technical police work in commanding an assigned division, and directing other police investigative and/or operational activities; do related work as required.

TYPICAL DUTIES

Plan, direct, and supervise activities involving patrol, crime prevention, criminal investigation, and administrative services as assigned; receive complaints or reports of emergencies and determine need for police action; review the work of subordinates to insure compliance with departmental policies and procedures; correct, supervise and participate in the preparation and maintenance of reports and records; provide overall technical and administrative direction to line supervisors and personnel; assist in administrative responsibilities involving the department's budgeting, purchasing and personnel functions; conduct special studies of department functions; conduct training programs in the various phases of police activities; coordinate police activities with other Town departments and divisions and with outside agencies; respond to difficult citizen complaints and requests for information; supervise, train, and evaluate assigned staff; serve as Acting Police Chief as assigned.

REQUIRED QUALIFICATIONS

Knowledge of: Principles and practices of organization, administration, budget and personnel management; modern police practices, techniques and methods; pertinent federal, state and local laws and ordinances, particularly with reference to apprehension,

arrest, search and seizure, and evidence; departmental rules and regulations; functions and objectives of federal, state and other local law enforcement agencies.

Ability to: Supervise, train and evaluate assigned staff; obtain information through interview and interrogation; analyze situations quickly and objectively and determine proper course of action; communicate clearly and concisely, both orally and in writing; properly interpret and make decisions in accordance with laws, regulations and policies governing the department; work hours as required.

Experience: Equivalent to six years of responsible law enforcement experience including at least two years experience equivalent to that of the Town of Paradise Police Sergeant position.

Physical Standards: Must be free from any physical, emotional, or mental condition which might adversely affect the exercise of police officer powers as stated in California Government Code Section 1031.

Education/Certificates: Possession of an Associate Degree from an accredited college or university or a substantial effort made toward obtaining a Bachelor Degree and completion of the Associate Degree within one year of appointment.

Possess or be eligible to possess a Supervisory Certificate issued by the Commission on Peace Officer Standards and Training, State of California.

Licenses: Valid Class C California Driver's License in conformance with established Town employee driving standards.



JOB TITLE:	Police Sergeant
DEPARTMENT:	Police Department
REVISION DATE:	January 10, 2012
HOURS:	40 hours per week
CLASSIFICATION:	Non-Exempt
REPORTS TO:	Police Lieutenant
WORKS WITH:	Police Personnel, Police Administration, General Public, Police Volunteers
SUPERVISES:	Police Personnel

Police Sergeant

DEFINITION

Under general supervision, to have responsible charge of police field operations involved in law enforcement, traffic control, investigations, and crime prevention activities as necessary; and do related work as required.

DISTINGUISHING CHARACTERISTICS

Sergeants supervise and participate in police patrol and related activities on an assigned shift. Supervision normally consists of conducting roll call briefings; inspecting personnel at the beginning of the shift; giving special instructions and assigning patrol beats; taking charge at the scene of traffic accidents or crimes; conducting preliminary investigations; preparing and submitting written reports on shift activities; reviewing reports for content and quality; and evaluating personnel supervised.

TYPICAL DUTIES

Supervises and participates in patrol and related law enforcement activities on an assigned shift; conducts briefings; inspects and gives instructions to police officers on duty; makes investigations of complaints and crime reports to determine if a crime has been committed; supervises and participates in crime scene activities, including the routine gathering of evidence, questioning of witnesses, apprehension of suspects, and related matters; maintains discipline and insures that department rules and policies are followed; appears in court to present evidence and testimony; maintains contact with other law enforcement agencies; observes known gathering places of suspects and places of criminal incident; checks building security; provides information and gives general assistance to citizens; prepares reports of accidents, disturbances, complaints investigated, and other activities occurring on assigned shift; conducts training as required; evaluates personnel under his/her supervision; reviews reports for content and quality; supervises dispatch personnel on his/her shift; conducts internal affairs investigations as necessary; acts as watch commander; assumes responsibility for police department equipment/facility use and maintenance; performs other duties as assigned.

REQUIRED QUALIFICATIONS

Knowledge of: Police methods and procedures including patrol, crime prevention, traffic control, investigation and identification techniques and equipment and police records and reports; departmental rules and regulations; criminal law with particular reference to the apprehension, arrest and custody of persons committing misdemeanors and felonies, including rules of evidence pertaining to search and seizure, and the preservation and presentation of evidence in traffic and criminal cases; principles and practices of supervision and training.

Ability to: Supervise, schedule and train subordinates; gather, assemble, analyze, evaluate, and use facts and evidence; analyze situations and adopt effective courses of action; interpret and apply laws and regulations; communicate clearly and concisely, orally and in writing; use and care of firearms; demonstrate keen powers of observation and memory.

Physical Standards: Must be free from any physical, emotional, or mental condition which might adversely affect the exercise of police officer powers as stated in California Government Code Section 1031.

Experience: Four years of experience as a full-time, sworn law enforcement officer.

Education/Certificates: Possess sixty college units in police science or closely related field or have 40 college units and be able to complete 60 units within one year of appointment.

Possess an Intermediate POST Certificate or qualify for an Intermediate Certificate within one year of appointment.

Licenses: Valid Class C California Driver's License in conformance with established Town employee driving standards.

TOWN OF PARADISE
Council Agenda Summary
Date: January 10, 2011

Agenda No. 3(e)

ORIGINATED BY: Matt Gilbert Construction Inspector

REVIEWED BY: Chuck L. Rough, Jr., Town Manager
Lauren Gill, Assistant Town Manager
Paul Derr, Assistant Public Works Director

SUBJECT: Pearson Road Park & Ride Project
CIP 2100-50-8901-9362

COUNCIL ACTION REQUESTED:

1. Approve the final quantities per the attached summary; AND
2. Accept the contract with RJ Heuton Construction Company as complete and authorize the Town Clerk to file a Notice of Completion with the County Recorder's Office with release of the retention following a 35-day lien period, provided no liens are filed.

Background: On January 25th, 2011, the Town Council awarded the Pearson Road Park & Ride Project to RJ Heuton Construction Company with a bid amount of \$209,839.10. This bid was substantially lower than the Engineer's Construction Estimate of \$339,610.00 for construction which was reflective of the continued softness in the construction market.

RJ Heuton Construction worked on this project over the summer months and completed the project within the allowable 70 calendar days as specified in the contract. The Pearson Road Park & Ride was approved as substantially complete on 8-19-11. All contract work on this project has been completed by RJ Heuton Construction and inspected by the Town of Paradise Engineering staff. All payroll records are complete, and there are no outstanding issues or claims relative to this project.

The finished product is a great improvement to the downtown area. During the project construction, we met with numerous residents & business owners in the immediate area. Everyone appreciated the project and business owners like the fact that there is increased parking for customers.

Discussion: There were several adjustments to the final contract quantities, based upon actual quantities installed. These contract items were adjusted to reflect actual installed quantities. The total contract cost, after adjustments and before change orders, are \$219,999.49

Contract Change Order Summary: There were seven contract change orders on this project totaling \$5,556.53

Contract Change Order No. 1 was a total cost of \$2,015.52. Reason for change order: 1-1 to ensure positive drain away from structure. 1-2 remove and replace broken concrete in an existing concrete approach on Pearson Road.

Contract Change Order No. 2 was a no-cost change order. Reason for change order: Change in material for the hand rail. Specked material was unavailable.

Contract Change Order No. 3 was a total cost of \$300.00 Reason for change order: Change in material from bark to coble. After reviewing the depth of the rain garden it was determined the bark would float.

Contract Change Order No. 4 was a total cost of \$140.00 Reason for change order: Change in materials. The specked landscape material (sprinkler heads) were incorrect for the installed landscaping and size of the area to be watered.

Contract Change Order No. 5 was a no-cost change order. Reason for change order: The contract specs called for method spec for Hot Mix Asphalt (HMA) compaction. This spec required a pneumatic roller. After further review and discussing it with Lumos & Associates (the Towns Geotech) it was determined the pneumatic roller would not be functional in the tight areas we are dealing with.

Contract Change Order No. 6 was a total cost of \$2,627.62. Reason for change order: Due to a staking error a section of concrete ramp & curb was installed incorrectly.

Contract Change Order No. 7 was a total cost of \$473.39. Reason for change order: The street light manufacture advised installing an inline fuse at each street light. The installed LED lights were an alternate (based on cost). The standard specked lights would not have required a fuse.

The total project construction cost, including change orders is \$225,556.02

Total payments requested & paid to the contractor \$223,532.31

Total retention remaining to be paid to the contractor \$2,023.71

Financial Impact: This project has a total 2011/2012 budget of \$425,677.00. The primary funding source is the Congestion Mitigation Air Quality (CMAQ). This grant, in the amount of \$366,000.00 will be reimbursed upon acceptance of the project. Additional funding sources were \$59,677.00 from America Recovery & Reinvestment Act (ARRA) Fund.

After allowing for final invoices for materials testing, permits and other minor expenses, it is anticipated the total construction costs for FY 2011/12, including construction engineering will

be less than \$350,000.00. The unused funds of approximately \$75,677.00 will remain in their individual fund accounts.

Attachments:

Contract Change Order Summary

Contract Change Order No. 1

Contract Change Order No. 2

Contract Change Order No. 3

Contract Change Order No. 4

Contract Change Order No. 5

Contract Change Order No. 6

Contract Change Order No. 7

Final Quantity Tabulation Sheet

Summary List of Contract Change Orders (CCOs)

for Town of Paradise; Pearson Road Park & Ride Project

Contractor : RJ Heuton Construction DUNS # = 838392921
 Contract No. : 510-20-30 License #: 932015
 Town CIP Nos. : 9362 Fed Employ ID #: 260327159
 Fed Proj No. : CML 5425(021)
 CON E-76 Date : September 9, 2010 Award E-76 Date: 7-12-11

Liquidated Damages To Date = NONE
 Contractor Claims To Date = NONE
 Date of Substantial Completion = Friday, August 19, 2011
 Date of Final Final Acceptance by Local Agency = XXXXXX



Preparation Date : 11/30/2011

Days Added By CCO	CCO Reference		CCO Date	CCO Description	CCO Cost of Item (\$)*	Total CCO Cost (\$)	Federal Participating Amount		Authorizations			
	Number	Item No.					(\$)	(%)	Town	Date	Contractor	Date
0	1	1	July 20, 2011	Additional PCC Flatwork- East end of Alley	\$ 1,354.02	\$ 2,015.52	\$ 1,354.02	100%	X	8/30/2011	X	NA
		2		Remove and Replace PCC- North Entrance to Lot	\$ 661.50		\$ 661.50	100%				
0	2	1	July 20, 2011	Material Change of Handrail Pipe	\$ -	\$ -	\$ -	n/a	X	7/21/2011	X	7/24/2011
0	3	1	July 25, 2011	Material Change from mulch to washed rock for Rain-gardens	\$ 300.00	\$ 300.00	\$ 300.00	100%	X	8/30/2011	X	NA
0	4	1	July 25, 2011	Material Change (landscaping) replace 14 sprinler heads on Black Olive from a "Van" type to an "MP Rotator Serises"	\$ 140.00	\$ 140.00	\$ 140.00	100%	X	8/30/2011	X	NA
0	5	1	August 15, 2011	Removal of the required use of a pneumatic roller	\$ -	\$ -	\$ -	n/a	X	8/15/2011	X	8/15/2011
		2		Change in Mix Design pretest requirements	\$ -	\$ -	\$ -	n/a				
2	6	1	July 26, 2011	Remove & replace a section of concrete ramp & curb	\$ 2,627.62	\$ 2,627.62	\$ 2,627.62	100%	X		X	
0	7	1	October 11, 2011	Install manufactured recomened fuses & fuse holders	\$ 473.39	\$ 473.39	\$ 473.39	100%	X		X	

Total CCO Costs to date* = \$ 5,556.53

Contract Award Amount = \$ 209,839.10 10% of Contract Amount = \$ 20,983.91 Diff = \$ 15,427.38

* Cost items in italics indicate Change Orders that are paid based on the amount of quantity used (e.g. tons of asphalt actually used). Therefore, these costs are estimates of the overall cost of work/quantities used.
 ** Amounts shown as extra work may be reported as a supplemental expenditure on the final Detail Estimate.
 Note: This is a living, or ongoing list and should be updated at the time CCOs for this project are approved. Last revised 4-20-11.



TOWN OF PARADISE

PUBLIC WORKS DEPARTMENT

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CONTRACT CHANGE ORDER

Pearson Road Park & Ride

CIP No. 2100.50.8901.9362 TOP Contract No. 510-20-30; Federal Aid Project No. 5425-(021)
Contract Change Order No. 1

Contractor: **Randy Heuton**

Date: July 20, 2011

Pearson Road Park & Ride

Is work Federal Participating (fed-aid eligible)? Yes No if yes-which fund? CMAQ

Reason for Contract Change Order?

Area #1- East end of alley south edge. In reviewing this area the grades will be almost flat at the rear entrance of the building. Replacing the asphalt with PC. Concrete and adding a slight swale should insure potential positive drainage away from the structure.

Area #2- Repair a cracked/broken concrete driveway approach on Pearson Road. The existing drive approach from Pearson Road into the park & ride is failing due to thin concrete.

Are proposed changes within the scope of the original contract?

Yes, Concrete work

Work to be performed by contractor:

Area #1- Form & pour a 6" concrete slab with a swale as per bid item R-5 of the plans & specs. 225.67 SF. CC0 1 Exbt 1-1

Area #2- D-2 concrete excavation 10.5x7=73.5 SF. CC0 Exbt 1-2

Area #2- R-5 Replace with a 6" concrete section of driveway ramp as per R-5 of the plans & specs. 10.5x7=73.5 SF. Exbt CC0 1-2

Location/Limits of work:

Area #1- East end of alley south edge. Refer to Exbt 1-1

Area #2- Driveway approach on Pearson Road. Refer to Exbt 1-2

Time and time frame of work to be done:

Work to be performed during normal construction operations.

Contract work affected by CCO:

No work will be affected.

Number of additional days (specify calendar/working) to complete the project:

No additional day will be given

Total Cost for the CCO:

Area #1 1-1 Install a 6" PC. Concrete slab with a swale as per R-5 of the plans & specs. 225.67 SF @ \$ 6.00 per SF. Total **\$1,354.02**

Area #2 1-2 Excavate existing concrete D-2 as per plans & specs @ \$3.00 per SF. Total **\$220.50**

Area #2 1-2 Replace concrete driveway R-5 as per plans & specs @ \$6.00 per SF. Total **\$441.00**

Payment Method (fixed fee, bid price, t&m, force account, etc.):

Item No.	Description of CCC work	Cost
1-1	R-5 6" concrete slab	\$1,354.02
1-2	D-2 concrete excavation	\$220.50
1-2	R-5 Replace concrete driveway section Pearson Road	\$ 441.00

By executing this change order, the Contractor has agreed to perform the work included in it at a total cost of **\$ 2,015.52** from owner.

Contractor

Date

Town of Paradise

8/30/11

Date



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CONTRACT CHANGE ORDER

Pearson Road Park & Ride

CIP No. 2100.50.8901.9362 TOP Contract No. 510-20-30; Federal Aid Project No. CML5425-(021)

Contract Change Order No. 2

Contractor: RJ Heuton

Date: July 20, 2011

Pearson Road Park & Ride

Is work Federal Participating (fed-aid eligible)? Yes No if yes-which fund? CMAQ

Reason for Contract Change Order?

Fence/Handrail sub-contractor is having a difficult time finding Sch.40 pipe with an O.D. between 1.25 and 1.5" to meet ADA requirements. An change in material to a "SS40" material is proposed and accepted with this CCO

Are proposed changes within the scope of the original contract?

Yes. This is a minor change in material.

Work to be performed by contractor:

Contractor (and/or sub-contractor) shall replace material specified in the project Bid Book and Project Construction Plans from a Schedule 40 pipe material to a SS40 pipe material. Refer to attached material specification for new material specification.

Location/Limits of work:

Work shall remain in the same location and limits as originally specified.

Time and time frame of work to be done:

No change in the time to perform work- as originally specified.

Contract work affected by CCO:

No substantial change in original contract work, rather a material change.

Number of additional days (specify calendar/working) to complete the project:

-none-

Total Cost for the CCO:


None.

Payment Method (fixed fee, bid price, t&m, force account, etc.):

n/a

Item No.	Description of CCC work	Cost
2	Material Change of Handrail Pipe Material to a "SS40" material	-0-

By executing this change order, the Contractor has agreed to perform the work included in it at a total cost of \$ ~~0-~~ from owner.


Contractor

7-24-11
Date


Town of Paradise

7/21/11
Date



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CONTRACT CHANGE ORDER

Pearson Road Park & Ride

CIP No. 2100.50.8901.9362 TOP Contract No. 510-20-30; Federal Aid Project No. 5425-(021)

Contract Change Order No. 3

Contractor: RJ Heuton

Date: July 25, 2011

Pearson Road Park & Ride

Is work Federal Participating (fed-aid eligible)? Yes No if yes-which fund? CMAQ

Reason for Contract Change Order?

Construction Plans calls for installation of Bark Mulch in rain-garden areas with a general note- this will most likely cause wood mulch to float downstream in the design rainfall. Exchanging with washed -rounded rock will work much better and still provide stability to the soil.

Are proposed changes within the scope of the original contract?

Yes- landscaping, and rock is same rock as is being provided in swale flowline(s)

Work to be performed by contractor:

Install 1 1/2" - 2 1/2" washed rock in base of rain-garden areas

Location/Limits of work:

Limited to rain-garden sump areas only.

Time and time frame of work to be done:

Same time as mulch top-dressing

Contract work affected by CCO:

Landscaping- not a substantial change in scope/work- only change in materials. All work shall comply with project bid-book and construction plans other than this change in materials.

Number of additional days (specify calendar/working) to complete the project:

-0-

Total Cost for the CCO:

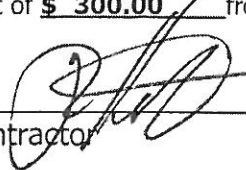
\$300

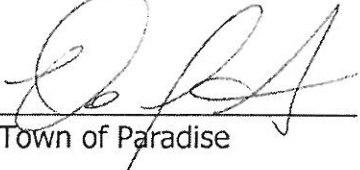
Payment Method (fixed fee, bid price, t&m, force account, etc.):

Lump Sum

<u>Item No.</u>	<u>Description of CCC work</u>	<u>Cost</u>
3-1	Installation of washed rock for landscape cover in Rain-gardens	\$ 300.00

By executing this change order, the Contractor has agreed to perform the work included in it at a total cost of \$ 300.00 from owner.


Contractor _____ Date _____


Town of Paradise _____ Date 8/30/11



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CONTRACT CHANGE ORDER

Pearson Road Park & Ride

CIP No. 2100.50.8901.9362 TOP Contract No. 510-20-30; Federal Aid Project No. 5425-(021)

Contract Change Order No. 4

Contractor: RJ Heuton

Date: July 25, 2011

Pearson Road Park & Ride

Is work Federal Participating (fed-aid eligible)? Yes No if yes-which fund? CMAQ

Reason for Contract Change Order?

Construction Plans (landscaping) calls for a Rainbird "VAN" type sprinkler head in the Black Olive bulb-out landscape areas. Discussions with the landscape sub-contractor (Sierra Landscaping) strongly recommends changing the sprinkler heads to a head that is more efficient and causes less run-off with more controlled distribution. Costs borne by this material change will be recovered with reduced water consumption.

Are proposed changes within the scope of the original contract?

Yes- Material change in landscaping

Work to be performed by contractor:

Replace (14) Rainbird "VAN" type sprinkler heads with "MP Rotator Series" by Hunter sprinkler heads.. All heads in this irrigation zone are to be of this kind/type.

Location/Limits of work:

Limited to new landscaped areas adjacent to Black Olive Drive.

Time and time frame of work to be done:

With installation of other landscaping- as proposed with previous material. No change in schedule.

Contract work affected by CCO:

Landscaping- not a substantial change in scope/work- only change in materials. All work shall comply with project bid-book and construction plans other than this change in materials.

Number of additional days (specify calendar/working) to complete the project:

-0-

Total Cost for the CCO:


\$10 per head, 14 heads = \$140.00

Payment Method (fixed fee, bid price, t&m, force account, etc.):

Per Each

Item No.	Description of CCC work	Cost
4-1	Change in materials (sprinkler heads)	\$ 140.00

By executing this change order, the Contractor has agreed to perform the work included in it at a total cost of **\$ 140.00** from owner.



Contractor

Date



Town of Paradise

8/30/11

Date



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CONTRACT CHANGE ORDER

Pearson Road Park & Ride

CIP No. 2100.50.8901.9362 TOP Contract No. 510-20-30; Federal Aid Project No. 5425-(021)

Contract Change Order No. 5

Contractor: Randy Heuton

Date: August 15, 2011

Pearson Road Park & Ride

Is work Federal Participating (fed-aid eligible)? Yes No if yes-which fund? CMAQ

Reason for Contract Change Order?

1. The contractor has requested the deletion of the pneumatic roller requirement contained within the Caltrans section 39 Method Specification. He has requested this change as this paving job is a small parking lot, with multiple angles, grade breaks, and paving interruptions. His concern is that the use of a pneumatic roller on this type of project will cause shoving and rutting of material, and will prevent the contractor from meeting the asphalt finish specifications. The contractor is proposing use the required two smooth double drum rollers, and shall comply with all other aspects of the Caltrans Section 39 Method Specification.
2. Per the contract documents, the HMA mix design shall be Caltrans certified or tested prior to placement. The local asphalt suppliers have not had this mix design Caltrans approved and will be producing it for this project only. Total estimated HMA quantity is 270 tons. Due to the small quantity and the fact this project will be completely paved in one day, it will not be possible to properly pretest this batch of HMA. All testing and requirements of the in-place HMA will be required to conform with the plans and specs for this project and any material not in compliance will be rejected by the Town.

Are proposed changes within the scope of the original contract?

Yes

Work to be performed by contractor:

Yes

Location/Limits of work:

Work described in this change order are within the limits of work for this project

Time and time frame of work to be done:

Work described in this change order will not affect any time for the project

Contract work affected by CCO:

No contract work will be affected

Number of additional days (specify calendar/working) to complete the project:

No additional days will be given

Total Cost for the CCO:

No cost

Payment Method (fixed fee, bid price, t&m, force account, etc.):

No Cost

<u>Item No.</u>	<u>Description of CCC work</u>	<u>Cost</u>
1-5	Removal of the required use of a pneumatic roller	No Cost
2-5	Change in Mix Design pretest requirements	No Cost

By executing this change order, the Contractor has agreed to perform the work included in it at a total cost of \$ 0.00 from owner.

Contractor

9-15-11
Date

Town of Paradise
8/15/11
Date



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CONTRACT CHANGE ORDER

Pearson Road Park & Ride

CIP No. 2100.50.8901.9362 TOP Contract No. 510-20-30; Federal Aid Project No. 5425-(021)

Contract Change Order No. **6**

Contractor: **RJ Heuton**

Date: July 26, 2011

Pearson Road Park & Ride

Is work Federal Participating (fed-aid eligible)? Yes No if yes-which fund? CMAQ

Reason for Contract Change Order?

Due to a staking error a section of concrete ramp & curb was installed incorrectly.

Are proposed changes within the scope of the original contract?

Yes

Work to be performed by contractor:

Remove & replace a section of concrete ramp & curb.

Location/Limits of work:

South east corner of the main parking lot. Ramp section is over 2 under sidewalk culverts.

Time and time frame of work to be done:

Work will be performed during normal scheduled concrete installation.

Contract work affected by CCO:

No contract work will be affected.

Number of additional days (specify calendar/working) to complete the project:

Two (2) contract days will be added to the length of the construction contract.

Total Cost for the CCO:

\$2,627.62

Payment Method (fixed fee, bid price, t&m, force account, etc.):

Time & Materials

<u>Item No.</u>	<u>Description of CCC work</u>	<u>Cost</u>
6	Remove & replace a section of concrete ramp & curb	\$2,627.62

By executing this change order, the Contractor has agreed to perform the work included in it at a total cost of **\$2,627.62** from owner.

Contractor

Date

Town of Paradise

Date



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CONTRACT CHANGE ORDER

Pearson Road Park & Ride

CIP No. 2100.50.8901.9362 TOP Contract No. 510-20-30; Federal Aid Project No. 5425-(021)
Contract Change Order No. **7**

Contractor: **RJ Heuton**

Date: October 11, 2011

Pearson Road Park & Ride

Is work Federal Participating (fed-aid eligible)? Yes No if yes-which fund? CMAQ

Reason for Contract Change Order?

The street light manufacture (Sternberg) advised installing an inline fuse at each street light. The LED lights were an alternative (based on cost). The standard specked lights would not have required a fuse.

Are proposed changes within the scope of the original contract?

Yes

Work to be performed by contractor:

Install a manufacture recommended 3ea 600v 2P Fuse holder \$99.35 each, 6ea 600V CC TD 5 amp Fuse \$18.67 each, 6ea Conductor Boot \$5.22 each.

Location/Limits of work:

In the base of each street light. Three separate locations.

Time and time frame of work to be done:

Same time as installation of street lights.

Contract work affected by CCO:

No contract work will be affected.

Number of additional days (specify calendar/working) to complete the project:

-0-

Total Cost for the CCO:

\$473.39

Payment Method (fixed fee, bid price, t&m, force account, etc.):

Lump sum

<u>Item No.</u>	<u>Description of CCC work</u>	<u>Cost</u>
7	Install manufacture recommended fuses & fuse holders	\$473.39

By executing this change order, the Contractor has agreed to perform the work included in it at a total cost of **\$473.39** from owner.

Contractor

Date

Town of Paradise

Date

Progress Billing Invoice Randy Heuton

Invoice Date: July 27, 2011 Payment Request #3
 From: July 15, 2011 To: August 22, 2011

	New/ Revised Unit Price	Units This Billing-Quantity Billed	Checked? Ok / NO	Date Checked	Cost Amount This Billing	Participating/Eligible Cost? (Y/N)	Part. Cost Amount This Billing (less CDBG-R portion)	% of item this Billing	Units to Date	Amount to Date (less CDBG-R)	Total Incurred Amount to Date	Non-PartCost (this invoice)	% of \$ to Date
Mobilization		0.00	X		\$ -	y	\$ -	0%	1.00	\$ 5,500.00	\$ 5,500.00	\$ -	100%
Traffic Control		0.80	X		\$ -	y	\$ -	0%	1.00	\$ 2,000.00	\$ 2,000.00	\$ -	100%
Water Pollution Control Program		0.00	X		\$ -	y	\$ -	0%	1.00	\$ 500.00	\$ 500.00	\$ -	100%
Sediment Tracking Control Practices BMP		0.00	X		\$ -	y	\$ -	0%	2.00	\$ 1,000.00	\$ 500.00	\$ -	50%
Waste Management and Disposal BMP		1.00	X		\$ -	y	\$ -	0%	1.00	\$ 500.00	\$ 500.00	\$ -	100%
Wattle Dike BMP		0.00	X		\$ -	y	\$ -	0%	75.00	\$ 150.00	\$ 150.00	\$ -	75%
Wattles BMP		0.00	X		\$ -	y	\$ -	0%	25.00	\$ 50.00	\$ 50.00	\$ -	7%
Rock Dike BMP		0.00	X		\$ -	y	\$ -	0%	0.00	\$ -	\$ -	\$ -	0%
Clearing, Grubbing and Demolition		0.00	X		\$ -	y	\$ -	0%	1.00	\$ 3,750.00	\$ 3,750.00	\$ -	100%
Portland Cement Concrete Removal		0.00	X		\$ -	y	\$ -	0%	87.12	\$ 426.40	\$ 687.75	\$ -	76%
Asphalt Concrete Removal		2727.00	X		\$ -	y	\$ -	0%	7698.50	\$ 2,309.55	\$ 2,309.55	\$ -	95%
Excavation and Grading		0.10	X		\$ -	y	\$ -	0%	1.00	\$ 21,250.00	\$ 21,250.00	\$ -	100%
Rock Channel Protection		1.00	X		\$ -	Y	\$ -	0%	1.00	\$ 1,200.00	\$ 1,200.00	\$ -	100%
Sleeves		7.00	X		\$ -	y	\$ -	0%	15.00	\$ 700.00	\$ 1,500.00	\$ -	100%
Aggregate Base-Class 2		297.40	X		\$ -	y	\$ -	0%	1045.71	\$ 44,965.53	\$ 44,965.53	\$ -	131%
Shoulder Backing		27.00	X		\$ -	Y	\$ -	0%	27.00	\$ 1,215.00	\$ 1,215.00	\$ -	100%
Curb and Gutter		239.00	X		\$ -	y	\$ -	0%	571.00	\$ 14,846.00	\$ 14,846.00	\$ -	125%
Sidewalk		123.57	X		\$ -	y	\$ -	0%	1603.57	\$ 12,828.56	\$ 12,828.56	\$ -	85%
Driveway Ramps		776.50	X		\$ -	y	\$ -	0%	2336.50	\$ 14,019.00	\$ 14,019.00	\$ -	108%
Sidewalk Culvert		0.00	X		\$ -		\$ -	0%	1.00	\$ 500.00	\$ 500.00	\$ -	100%
Hot Mix Asphalt-Type A, 1/2" Method		271.00	X		\$ -	Y	\$ -	0%	271.00	\$ 26,558.00	\$ 26,558.00	\$ -	100%
Adjust Frames and Covers to Grade		1.00	X		\$ -	N	\$ -	0%	1.00	\$ -	\$ 150.00	\$ 150.00	100%
Relocate Water Meter	\$ 1,733.98	1.00	X		\$ -	N	\$ -	0%	1.00	\$ -	\$ 1,733.98	\$ 1,733.98	100%
Signs-Regulatory		2.00	X		\$ -	Y	\$ -	0%	2.00	\$ 390.00	\$ 390.00	\$ -	100%
Signs-Decorative		0.01	X		\$ -	y	\$ -	0%	1.00	\$ 4,104.00	\$ 4,104.00	\$ -	100%
Detectable Warning Pads		8.00	X		\$ -	Y	\$ -	0%	15.00	\$ 3,200.00	\$ 3,200.00	\$ -	100%
Stripe-Single Solid 4" White		278.00	X		\$ -	Y	\$ -	0%	278.00	\$ 13,900.00	\$ 13,900.00	\$ -	92%
Stripe-Single Solid 6" White (39)		412.00	X		\$ -	Y	\$ -	0%	412.00	\$ 1,009.40	\$ 1,009.40	\$ -	101%
Stripe-Single Dash 6" White (39A)		136.00	X		\$ -	Y	\$ -	0%	136.00	\$ 333.20	\$ 333.20	\$ -	98%
Stripe-Single Solid 8" White (38)		50.00	X		\$ -	Y	\$ -	0%	50.00	\$ 192.50	\$ 192.50	\$ -	114%
Stripe-Double Solid 4" Yellow (22)		281.00	X		\$ -	Y	\$ -	0%	281.00	\$ 1,405.00	\$ 1,405.00	\$ -	103%
Pavement Markings & Words		59.00	X		\$ -	Y	\$ -	0%	59.00	\$ 1,180.00	\$ 1,180.00	\$ -	100%
Pavement Disable Parking Symbol		1.00	X		\$ -	Y	\$ -	0%	1.00	\$ 225.00	\$ 225.00	\$ -	100%
Handrails	\$ 55.00	41.00	X		\$ 2,255.00	Y	\$ 2,255.00	84%	210.00	\$ 11,550.00	\$ 13,805.00	\$ -	100%
Chain Link Fence	\$ 22.00	138.00	X		\$ 3,036.00	Y	\$ 3,036.00	42%	100.00	\$ 2,200.00	\$ 5,236.00	\$ -	100%
Electrical and Decorative Street Lights	\$ 5,300.00	2.73	X		\$ 14,469.00	Y	\$ 14,469.00	0%	0.00	\$ 1,431.00	\$ 15,900.00	\$ -	100%
Bike Rack		0.00	X		\$ -		\$ -	0%	0.00	\$ 150.00	\$ 150.00	\$ -	100%
Irrigation and Landscaping		0.95	X		\$ -	y	\$ -	0%	100.00	\$ 16,500.00	\$ 16,500.00	\$ -	100%
Contract Items Subtotal =					\$ 19,760.00		\$ 19,760.00				\$ 219,999.49		

Contract Items

CCO

CON Subtotals

CCO DESC.	Quant	\$/unit	\$											
CCO #1	1.00	\$ 2,015.52											\$ -	
CCO #2	1.00	\$ -											\$ -	
CCO #3	1.00	\$ 300.00											\$ -	
CCO #4	1.00	\$ 140.00											\$ -	
CCO #5	1.00	\$ -											\$ -	
CCO #6	1.00	\$ 2,627.62											\$ -	
CCO #7	1.00	\$ 473.39	\$ 473.39										\$ -	
Change Order Subtotal =				\$ 473.39		\$ -			\$ -	\$ -	\$ -			
Retention (put as negative #) =							y							
Total Contractor Invoice amount (CCO+Items-Retention) =														
Adjustments	AC Price Index Fluctuations (if any) =				\$ -	y	\$ -		\$ -	\$ -	\$ -	\$ -		
	AC Compaction Pay Factor Deduct (if any) =				\$ -	y	\$ -		\$ -	\$ -	\$ -	\$ -		
	Agency Furnished Mat. (if any) =				\$ -	n	\$ -		\$ -	\$ -	\$ -	\$ -		
Retention Payment =				\$ -	y	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
Construction Subtotal =				\$ 20,233.39		\$ 20,233.39					Total To Date	\$ 225,556.02		
Total retainage amount this invoice to be Withheld						\$ 2,023.34								
Retention for June Only Work to be Paid						\$ 10,375.94								
Total Payment amount this invoice						\$ 28,585.99								

TOWN OF PARADISE
Council Agenda Summary
Date: January 10, 2012

AGENDA NO. 7(a)

ORIGINATED BY: Crystal Peters, Human Resources & Risk Management Analyst

REVIEWED BY: Charles L. Rough, Jr., Town Manager
Gina Will, Finance Director
Dwight Moore, Town Attorney

SUBJECT: Adopt Resolutions Fixing the Employer's Contribution Under the Public Employees' Medical and Hospital Care Act

COUNCIL ACTION REQUESTED: Move to adopt:

1. Resolution No. 12-____, "A Resolution Of The Town Council Of The Town Of Paradise, Fixing the Employer's Contribution Under the Public Employees' Medical And Hospital Care Act With Respect To Members Of A Specific Employee Organization (Paradise Firefighters Association); And Fixing The Employer's Contribution For Employees And The Employer's Contribution For Annuitants At Different Amounts"
2. Resolution No. 12-____, "A Resolution Of The Town Council Of The Town Of Paradise, Fixing the Employer's Contribution Under the Public Employees' Medical And Hospital Care Act With Respect To Members Of A Specific Employee Organization (Paradise Police Officers Association); And Fixing The Employer's Contribution For Employees And The Employer's Contribution For Annuitants At Different Amounts"
3. Resolution No. 12-____, "A Resolution Of The Town Council Of The Town Of Paradise, Fixing the Employer's Contribution Under the Public Employees' Medical And Hospital Care Act With Respect To Members Of A Specific Employee Organization (Police Mid-Management Association); And Fixing The Employer's Contribution For Employees And The Employer's Contribution For Annuitants At Different Amounts"
4. Resolution No. 12-____, "A Resolution Of The Town Council Of The Town Of Paradise, Fixing the Employer's Contribution Under the Public Employees' Medical And Hospital Care Act With Respect To Members Of A Specific Employee Organization (Management Group); And Fixing The Employer's Contribution For Employees And The Employer's Contribution For Annuitants At Different Amounts"
5. Resolution No. 12-____, "A Resolution Of The Town Council Of The Town Of Paradise, Fixing the Employer's Contribution Under the Public Employees' Medical And Hospital Care Act With Respect To Members Of A Specific Employee Organization (Confidential and Mid-Management Association); And Fixing The Employer's Contribution For Employees And The Employer's Contribution For Annuitants At Different Amounts"
6. Resolution No. 12-____, "A Resolution Of The Town Council Of The Town Of Paradise, Fixing the Employer's Contribution Under the Public Employees' Medical And Hospital Care

Act With Respect To Members Of A Specific Employee Organization (General Employees Unit); And Fixing The Employer's Contribution For Employees And The Employer's Contribution For Annuitants At Different Amounts”

7. Resolution No. 12-____, “A Resolution Of The Town Council Of The Town Of Paradise, Fixing the Employer's Contribution Under the Public Employees' Medical And Hospital Care Act With Respect To Members Of A Specific Employee Organization (Fire Mid-Management Group); And Fixing The Employer's Contribution For Employees And The Employer's Contribution For Annuitants At Different Amounts”; **OR**
8. Refer recommended resolutions back to staff for further development.

BACKGROUND:

The Public Employees' Medical and Hospital Care Act governs the method in which PERS is informed of the current benefit dollar amounts that a public agency agrees to pay towards medical premiums for active employees.

As a result of the rate increase passed along by PERS for calendar year 2012, there is a consequent change is required in the maximum amount paid towards active employee medical benefits by the Town, for employee units that have not agreed to a cap. Updated Town of Paradise 2012 Health Benefits Monthly Rate spreadsheets that incorporate the agreed split between employer and employee paid health benefits are attached.

Additionally, PERS has recently updated the resolution template in accordance with Government Code Section 7507, which requires language that the Town of Paradise has fully complied with any and all applicable provisions of California Government Code Section 7507 for all employee units. Section 7507 relates to the actuarial impact on future annual cost.

The attached subject resolutions have been prepared for processing by PERS to reflect Council approved medical benefits in accordance with the Memorandums of Understanding with the various employee units.

FINANCIAL IMPACT:

The 2012 calendar year brings slight changes to medical premiums. Overall, there is an increase in the amount of money the Town will pay towards active employee and annuitant medical premiums; however, these figures were estimated into the Fiscal Budget. Budget adjustments that accounted for the better than anticipated 2012 PERS medical premium increases were adopted by Council on December 6, 2011.

Further, the attached actuarial study forecasts the cost of maintaining the benefit cost structure for post employment benefits as at July 1, 2010, currently estimated at 45.8 million dollars (no consideration of recent capping of benefits with some employee groups available). This actuarial report has been available to the public numerous times over the course of the last year and again with this agenda summary for compliance with California Government Code Section 7507.

TOWN OF PARADISE 2012 HEALTH BENEFITS MONTHLY RATES

Medical Rates To Be Effective January 1, 2012 - December 31, 2012

With MOU Cap

INSURANCE PREMIUM

EMPLOYEE SHARE*

	2012 Employee Only Premium	2012 Employee Plus 1 Premium	2012 Employee + 2 or more Premium	2012 Employee Only Share	2012 Employee Plus One Share	2012 Employee + 2 or more Share
Blue Shield Access + HMO Administrative Fee	704.69 2.61	1,409.38 5.21	1,832.19 6.78	270.96 2.61	541.93 5.21	704.50 6.78
Blue Shield HMO Total	707.30	1,414.59	1,838.97	273.57	547.14	711.28
PERS Choice - Blue Cross PPO Administrative Fee	559.25 2.07	1,118.50 4.14	1,454.05 5.38	125.52 2.07	251.05 4.14	326.36 5.38
PERS Choice Total	561.32	1,122.64	1,459.43	127.59	255.19	331.74
PERS Select - Blue Cross PPO Administrative Fee	474.74 1.76	949.48 3.51	1,234.32 4.57	41.01 1.76	82.03 3.51	106.63 4.57
PERS Select Total	476.50	952.99	1,238.89	42.77	85.54	111.20
PERS Care Administrative Fee	1,002.53 3.71	2,005.06 7.42	2,606.58 9.64	568.80 3.71	1,137.61 7.42	1,478.89 9.64
PERS Care Total	1,006.24	2,012.48	2,616.22	572.51	1,145.03	1,488.53
PORAC (POA & Public Safety only) Administrative Fee	556.00 2.06	1,041.00 3.85	1,323.00 4.90	122.27 2.06	173.55 3.85	195.31 4.90
PORAC Total	558.06	1,044.85	1,327.90	124.33	177.40	200.21
DENTAL INSURANCE						
Guardian - CMMA & General Unit	149.06	149.06	149.06	29.81	29.81	29.81
Guardian - all other Units	149.06	149.06	149.06	33.76	33.76	33.76
VISION INSURANCE						
Superior Vision	5.90	12.58 **	17.35	1.18	2.52 **	3.47

Premium Increases for 2012

PERS Select	-0.01%	Guardian	15.00%
PERS Choice	1.90%		
Blue Shield HMO	2.70%		
PORAC	5.20%		
PERS Care	13.14%		

TOWN SHARE/CAP*

<u>All Units</u>	Employee Only	Employee Plus 1	Employee Plus 2 or more
Medical	433.73	867.45	1,127.69
Dental - CMMA & General Unit	119.25	119.25	119.25
Dental - All others	115.30	115.30	115.30
Vision	4.72	10.06	13.88

THE TOWN PAYS A PRORATION OF THE CAP BASED ON WEEKLY HOURS WORKED FOR PART TIME EMPLOYEES (36 HOUR EMPLOYEES RECEIVE FULL TIME BENEFITS)

TOWN SHARE/CAP FOR PART TIME EMPLOYEES

Hrs/Week	EE only	EE +1	EE +2+
20	216.87	433.73	563.85
24	260.24	520.47	676.61
26	281.92	563.84	733.00
28	303.61	607.22	789.38
30	325.30	650.59	845.77
32	346.98	693.96	902.15
34	368.67	737.33	958.54
36	433.73	867.45	1,127.69

** Superior Vision also offers an employee and child/children only premium of \$9.60 per month with Town's share at \$7.68 and employee's share at \$1.92

Part time Employee Share/Month PERS CHOICE

Hrs/Week	EE only	EE+1	EE+2+
20	344.45	688.91	895.58
24	301.08	602.17	782.82
26	279.39	558.80	726.43
28	257.71	515.42	670.05
30	236.02	472.05	613.66
32	214.34	428.68	557.28
34	192.65	385.31	500.89
36	127.59	255.19	331.74

Part time Employee Share/Month PERS SELECT

Hrs/Week	EE only	EE+1	EE+2+
20	259.63	519.27	675.04
24	216.26	432.52	562.27
26	194.57	389.15	505.89
28	172.89	345.78	449.50
30	151.20	302.41	393.12
32	129.51	259.03	336.73
34	107.83	215.66	280.35
36	42.77	85.54	111.20

TOWN OF PARADISE 2012 HEALTH BENEFITS MONTHLY RATES

Medical Rates To Be Effective January 1, 2012 - December 31, 2012

Without MOU Cap

INSURANCE PREMIUM

EMPLOYEE SHARE*

	2012 Employee Only Premium	2012 Employee Plus 1 Premium	2012 Employee + 2 or more Premium	2012 Employee Only Share	2012 Employee Plus One Share	2012 Employee + 2 or more Share
Blue Shield Access + HMO	704.69	1,409.38	1,832.19	262.58	525.18	682.72
Administrative Fee	2.61	5.21	6.78	2.61	5.21	6.78
Blue Shield HMO Total	707.30	1,414.59	1,838.97	265.19	530.39	689.50
PERS Choice - Blue Cross PPO	559.25	1,118.50	1,454.05	117.14	234.30	304.58
Administrative Fee	2.07	4.14	5.38	2.07	4.14	5.38
PERS Choice Total	561.32	1,122.64	1,459.43	119.21	238.44	309.96
PERS Select - Blue Cross PPO	474.74	949.48	1,234.32	32.63	65.28	84.85
Administrative Fee	1.76	3.51	4.57	1.76	3.51	4.57
PERS Select Total	476.50	952.99	1,238.89	34.39	68.79	89.42
PERS Care	1,002.53	2,005.06	2,606.58	560.42	1,120.86	1,457.11
Administrative Fee	3.71	7.42	9.64	3.71	7.42	9.64
PERS Care Total	1,006.24	2,012.48	2,616.22	564.13	1,128.28	1,466.75
PORAC (POA & Public Safety only)	556.00	1,041.00	1,323.00	113.89	156.80	173.53
Administrative Fee	2.06	3.85	4.90	2.06	3.85	4.90
PORAC Total	558.06	1,044.85	1,327.90	115.95	160.65	178.43
DENTAL INSURANCE						
Guardian - CMMA & General Unit	149.06	149.06	149.06	29.81	29.81	29.81
Guardian - all other Units	149.06	149.06	149.06	33.76	33.76	33.76
VISION INSURANCE						
Superior Vision	5.90	12.58 **	17.35	1.18	2.52 **	3.47

Premium Increases for 2012

PERS Select	-0.01%	Guardian	15.00%
PERS Choice	1.90%		
Blue Shield HMO	2.70%		
PORAC	5.20%		
PERS Care	13.14%		

TOWN SHARE/CAP*

All Units	Employee Only	Employee Plus 1	Employee Plus 2 or more
Medical	442.11	884.20	1,149.47
Dental - CMMA & General Unit	119.25	119.25	119.25
Dental - All others	115.30	115.30	115.30
Vision	4.72	10.06	13.88

THE TOWN PAYS A PRORATION OF THE CAP BASED ON WEEKLY HOURS WORKED FOR PART TIME EMPLOYEES (36 HOUR EMPLOYEES RECEIVE FULL TIME BENEFITS)

TOWN SHARE/CAP FOR PART TIME EMPLOYEES

Hrs/Week	EE only	EE +1	EE +2+
20	221.06	442.10	574.74
24	265.27	530.52	689.68
26	287.37	574.73	747.16
28	309.48	618.94	804.63
30	331.58	663.15	862.10
32	353.69	707.36	919.58
34	375.79	751.57	977.05
36	442.11	884.20	1,149.47

** Superior Vision also offers an employee and child/children only premium of \$9.60 per month with Town's share at \$7.68 and employee's share at \$1.92

Part time Employee Share/Month PERS CHOICE

Hrs/Week	EE only	EE+1	EE+2+
20	340.26	680.54	884.69
24	296.05	592.12	769.75
26	273.95	547.91	712.27
28	251.84	503.70	654.80
30	229.74	459.49	597.33
32	207.63	415.28	539.85
34	185.53	371.07	482.38
36	119.21	238.44	309.96

Part time Employee Share/Month PERS SELECT

Hrs/Week	EE only	EE+1	EE+2+
20	255.44	510.89	664.15
24	211.23	422.47	549.20
26	189.13	378.26	491.73
28	167.02	334.05	434.26
30	144.91	289.84	376.78
32	122.81	245.63	319.31
34	100.70	201.42	261.84
36	34.39	68.79	89.42

**TOWN OF PARADISE
RESOLUTION NO. 12-**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
WITH RESPECT TO MEMBERS OF A SPECIFIC EMPLOYEE ORGANIZATION
(PARADISE FIREFIGHTERS ASSOCIATION)**

WHEREAS, Government Code Section 22892(a) provides that a local agency contracting under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employer's contribution at an amount not less than the amount required under Section 22892(b)(1) of the Act, and

WHEREAS, Government Code Section 22892(c) provides that a contracting agency may fix the amount of the employer's contribution for employees and the employer's contribution for annuitants at different amounts, provided that the monthly contribution for annuitants is annually increased to equal an amount not less than the number of years the contracting agency has been subject to this subdivision multiplied by 5 percent of the current monthly contribution for employees, until such time as the amounts are equal; and

WHEREAS, The [Town of Paradise](#), hereinafter referred to as Public Agency is local agency contracting under the Act for participation by members of the [Paradise Firefighters Association](#)

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. That the employer's contribution for each employee shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members in a health benefits plan up to a maximum of \$442.11 per month with respect to employee enrolled for self alone, \$884.20 per month for an employee enrolled for self and one family member, and \$1,149.47 per month for an employee enrolled for self and two or more family members, plus administrative fees and Contingency Reserve Fund Assessments; and be it further

Section 2. That [the Town of Paradise](#) has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above.

**TOWN OF PARADISE
RESOLUTION NO. 12-**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT WITH RESPECT TO MEMBERS OF A SPECIFIC EMPLOYEE ORGANIZATION (PARADISE FIREFIGHTERS ASSOCIATION)

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 10th day of January, 2012, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Steve "Woody" Culleton, Mayor

ATTEST:

By: _____ Date: _____
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

**TOWN OF PARADISE
RESOLUTION NO. 12-**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
WITH RESPECT TO MEMBERS OF A SPECIFIC EMPLOYEE ORGANIZATION
(PARADISE POLICE OFFICERS ASSOCIATION)**

WHEREAS, Government Code Section 22892(a) provides that a local agency contracting under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employer's contribution at an amount not less than the amount required under Section 22892(b)(1) of the Act, and

WHEREAS, Government Code Section 22892(c) provides that a contracting agency may fix the amount of the employer's contribution for employees and the employer's contribution for annuitants at different amounts, provided that the monthly contribution for annuitants is annually increased to equal an amount not less than the number of years the contracting agency has been subject to this subdivision multiplied by 5 percent of the current monthly contribution for employees, until such time as the amounts are equal; and

WHEREAS, The [Town of Paradise](#), hereinafter referred to as Public Agency is local agency contracting under the Act for participation by members of the [Paradise Police Officers Association](#)

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. That the employer's contribution for each employee shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members in a health benefits plan up to a maximum of \$442.11 per month with respect to employee enrolled for self alone, \$884.20 per month for an employee enrolled for self and one family member, and \$1,149.47 per month for an employee enrolled for self and two or more family members, plus administrative fees and Contingency Reserve Fund Assessments; and be it further

Section 2. That [the Town of Paradise](#) has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above.

**TOWN OF PARADISE
RESOLUTION NO. 12-**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT WITH RESPECT TO MEMBERS OF A SPECIFIC EMPLOYEE ORGANIZATION (PARADISE POLICE OFFICERS ASSOCIATION)

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 10th day of January, 2012, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Steve "Woody" Culleton, Mayor

ATTEST:

By: _____ Date: _____
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

**TOWN OF PARADISE
RESOLUTION NO. 12-**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
WITH RESPECT TO MEMBERS OF A SPECIFIC EMPLOYEE ORGANIZATION
(POLICE MID-MANAGEMENT ASSOCIATION)**

WHEREAS, Government Code Section 22892(a) provides that a local agency contracting under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employer's contribution at an amount not less than the amount required under Section 22892(b)(1) of the Act, and

WHEREAS, Government Code Section 22892(c) provides that a contracting agency may fix the amount of the employer's contribution for employees and the employer's contribution for annuitants at different amounts, provided that the monthly contribution for annuitants is annually increased to equal an amount not less than the number of years the contracting agency has been subject to this subdivision multiplied by 5 percent of the current monthly contribution for employees, until such time as the amounts are equal; and

WHEREAS, The [Town of Paradise](#), hereinafter referred to as Public Agency is local agency contracting under the Act for participation by members of the [Police Mid-Management Association](#)

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. That the employer's contribution for each employee shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members in a health benefits plan up to a maximum of \$433.73 per month with respect to employee enrolled for self alone, \$867.45 per month for an employee enrolled for self and one family member, and \$1,127.69 per month for an employee enrolled for self and two or more family members, plus administrative fees and Contingency Reserve Fund Assessments; and be it further

Section 2. That [the Town of Paradise](#) has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above.

**TOWN OF PARADISE
RESOLUTION NO. 12-**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT WITH RESPECT TO MEMBERS OF A SPECIFIC EMPLOYEE ORGANIZATION (POLICE MID-MANAGEMENT ASSOCIATION)

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 10th day of January, 2012, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Steve "Woody" Culleton, Mayor

ATTEST:

By: _____ Date: _____
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

**TOWN OF PARADISE
RESOLUTION NO. 12-**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
WITH RESPECT TO MEMBERS OF A SPECIFIC EMPLOYEE ORGANIZATION
(MANAGEMENT GROUP)**

WHEREAS, Government Code Section 22892(a) provides that a local agency contracting under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employer's contribution at an amount not less than the amount required under Section 22892(b)(1) of the Act, and

WHEREAS, Government Code Section 22892(c) provides that a contracting agency may fix the amount of the employer's contribution for employees and the employer's contribution for annuitants at different amounts, provided that the monthly contribution for annuitants is annually increased to equal an amount not less than the number of years the contracting agency has been subject to this subdivision multiplied by 5 percent of the current monthly contribution for employees, until such time as the amounts are equal; and

WHEREAS, The [Town of Paradise](#), hereinafter referred to as Public Agency is local agency contracting under the Act for participation by members of the [Management Group](#)

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. That the employer's contribution for each employee shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members in a health benefits plan up to a maximum of \$433.73 per month with respect to employee enrolled for self alone, \$867.45 per month for an employee enrolled for self and one family member, and \$1,127.69 per month for an employee enrolled for self and two or more family members, plus administrative fees and Contingency Reserve Fund Assessments; and be it further

Section 2. That [the Town of Paradise](#) has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above.

**TOWN OF PARADISE
RESOLUTION NO. 12-**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT WITH RESPECT TO MEMBERS OF A SPECIFIC EMPLOYEE ORGANIZATION (MANAGEMENT GROUP)

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 10th day of January, 2012, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Steve "Woody" Culleton, Mayor

ATTEST:

By: _____ Date: _____
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

**TOWN OF PARADISE
RESOLUTION NO. 12-**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
WITH RESPECT TO MEMBERS OF A SPECIFIC EMPLOYEE ORGANIZATION
(CONFIDENTIAL AND MID-MANAGEMENT ASSOCIATION)**

WHEREAS, Government Code Section 22892(a) provides that a local agency contracting under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employer's contribution at an amount not less than the amount required under Section 22892(b)(1) of the Act, and

WHEREAS, Government Code Section 22892(c) provides that a contracting agency may fix the amount of the employer's contribution for employees and the employer's contribution for annuitants at different amounts, provided that the monthly contribution for annuitants is annually increased to equal an amount not less than the number of years the contracting agency has been subject to this subdivision multiplied by 5 percent of the current monthly contribution for employees, until such time as the amounts are equal; and

WHEREAS, The [Town of Paradise](#), hereinafter referred to as Public Agency is local agency contracting under the Act for participation by members of the [Confidential and Mid-Management Association](#)

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

- Section 1. That the employer's contribution for each employee shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members in a health benefits plan up to a maximum of \$433.73 per month with respect to employee enrolled for self alone, \$867.45 per month for an employee enrolled for self and one family member, and \$1,127.69 per month for an employee enrolled for self and two or more family members, plus administrative fees and Contingency Reserve Fund Assessments; and be it further
- Section 2. That [the Town of Paradise](#) has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above.

**TOWN OF PARADISE
RESOLUTION NO. 12-**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT WITH RESPECT TO MEMBERS OF A SPECIFIC EMPLOYEE ORGANIZATION (CONFIDENTIAL AND MID-MANAGEMENT ASSOCIATION)

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 10th day of January, 2012, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Steve "Woody" Culleton, Mayor

ATTEST:

By: _____ Date: _____
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

**TOWN OF PARADISE
RESOLUTION NO. 12-**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
WITH RESPECT TO MEMBERS OF A SPECIFIC EMPLOYEE ORGANIZATION
(GENERAL EMPLOYEES UNIT)**

WHEREAS, Government Code Section 22892(a) provides that a local agency contracting under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employer's contribution at an amount not less than the amount required under Section 22892(b)(1) of the Act, and

WHEREAS, Government Code Section 22892(c) provides that a contracting agency may fix the amount of the employer's contribution for employees and the employer's contribution for annuitants at different amounts, provided that the monthly contribution for annuitants is annually increased to equal an amount not less than the number of years the contracting agency has been subject to this subdivision multiplied by 5 percent of the current monthly contribution for employees, until such time as the amounts are equal; and

WHEREAS, The [Town of Paradise](#), hereinafter referred to as Public Agency is local agency contracting under the Act for participation by members of the [General Employees Unit](#)

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. That the employer's contribution for each employee shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members in a health benefits plan up to a maximum of \$433.73 per month with respect to employee enrolled for self alone, \$867.45 per month for an employee enrolled for self and one family member, and \$1,127.69 per month for an employee enrolled for self and two or more family members, plus administrative fees and Contingency Reserve Fund Assessments; and be it further

Section 2. That [the Town of Paradise](#) has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above.

**TOWN OF PARADISE
RESOLUTION NO. 12-**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT WITH RESPECT TO MEMBERS OF A SPECIFIC EMPLOYEE ORGANIZATION (GENERAL EMPLOYEES UNIT)

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 10th day of January, 2012, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Steve "Woody" Culleton, Mayor

ATTEST:

By: _____ Date: _____
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

**TOWN OF PARADISE
RESOLUTION NO. 12-**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
WITH RESPECT TO MEMBERS OF A SPECIFIC EMPLOYEE ORGANIZATION
(PARADISE FIRE MID-MANAGEMENT GROUP)**

WHEREAS, Government Code Section 22892(a) provides that a local agency contracting under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employer's contribution at an amount not less than the amount required under Section 22892(b)(1) of the Act, and

WHEREAS, Government Code Section 22892(c) provides that a contracting agency may fix the amount of the employer's contribution for employees and the employer's contribution for annuitants at different amounts, provided that the monthly contribution for annuitants is annually increased to equal an amount not less than the number of years the contracting agency has been subject to this subdivision multiplied by 5 percent of the current monthly contribution for employees, until such time as the amounts are equal; and

WHEREAS, The [Town of Paradise](#), hereinafter referred to as Public Agency is local agency contracting under the Act for participation by members of the [Paradise Fire Mid-Management Group](#)

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. That the employer's contribution for each employee shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members in a health benefits plan up to a maximum of \$442.11 per month with respect to employee enrolled for self alone, \$884.20 per month for an employee enrolled for self and one family member, and \$1,149.47 per month for an employee enrolled for self and two or more family members, plus administrative fees and Contingency Reserve Fund Assessments; and be it further

Section 2. That [the Town of Paradise](#) has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above.

**TOWN OF PARADISE
RESOLUTION NO. 12-**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT WITH RESPECT TO MEMBERS OF A SPECIFIC EMPLOYEE ORGANIZATION (PARADISE FIRE MID-MANAGEMENT GROUP)

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 10th day of January, 2012, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Steve "Woody" Culleton, Mayor

ATTEST:

By: _____ Date: _____
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

TOWN OF PARADISE

VALUATION OF RETIREE HEALTH BENEFITS

**REPORT OF GASB 45 ACTUARIAL VALUATION
AS OF JULY 1, 2010**

**Prepared by: North Bay Pensions
March 4, 2011**

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Actuarial Certification

This report presents the determination of benefit obligations under **Statement No. 45 of the Governmental Accounting Standards Board (GASB 45)** as of July 1, 2010 for the retiree health and welfare benefits provided by the Town of Paradise. I was retained by the Town to perform these calculations.

GASB Statement 45, "Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions", was issued to provide standards for governmental employers to record expense for **Other Postemployment Benefits (OPEB)**. OPEB includes postretirement health and welfare benefits, hence GASB 45 is the appropriate Standard to follow when recording the Town's OPEB obligations.

The information contained in this report was based on participant census information provided to me by the Town. The actuarial assumptions and methods used in this valuation were selected by the Town after consultation with me. I believe the assumptions and methods are reasonable and appropriate for purposes of actuarial computations under GASB 45.

Actuarial computations under GASB 45 are for purposes of fulfilling employer accounting requirements. The calculations reported herein have been made on a basis consistent with my understanding of GASB 45. Determinations for purposes other than meeting employer financial accounting requirements may be significantly different from the results reported herein.

To the best of my knowledge, this report is complete and accurate. This valuation has been conducted in accordance with generally accepted actuarial principles and practices. The undersigned is a Fellow of the Society of Actuaries, a Fellow of the Conference of Consulting Actuaries, and a Member of the American Academy of Actuaries, and meets their continuing education requirements and qualification standards for public statements of actuarial opinion relating to retirement plans, including Actuarial Standards of Practice. In my opinion, I am qualified to perform this valuation.



3-4-11

Nick Franceschine, F.S.A.

North Bay Pensions

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Paradise, CA 95472

1-800-594-4590

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nick@northbaypensions.com

Summary of Results

Background

The Town maintains a program which pays part of monthly medical insurance premiums on behalf of retired former employees, provided that the employee has satisfied certain requirements. As of July 1, 2010, the Town has funded \$0 in a secure trust toward the cost of future benefits. The benefits are currently being funded by the Town on a pay-as-you-go basis. The Town has informed me that it intends to continue funding on a pay-as-you-go basis for the near future.

In June 2004, the Governmental Accounting Standards Board (GASB) released Statement No. 45, "Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions". This statement, often referred to as GASB 45, requires governmental entities to (1) record annual expense for their OPEB and (2) disclose certain information in their year-end financial statements.

It is my understanding that the Town will implement the requirements of GASB 45 in its fiscal year ending June 30, 2010. The Town has requested this actuarial valuation to determine what its OPEB obligations under the program are, and what the fiscal impact of GASB 45 will be for the 2009-2010 and 2010-2011 fiscal years.

Present Value of Future Benefits

The Actuarial Present Value of Total Projected Benefits (APVTPB) for all current and former employees, as of July 1, 2010, is **\$45,810,590**. This is the amount the Town would theoretically need to set aside at this time to fully fund all those future benefits.

The total value of \$45,810,590 is the sum of these amounts:

Future benefits of current employees	\$ 30,251,268
Future benefits of current retirees	<u>15,559,322</u>
Total present value of all future benefits	\$ 45,810,590

These figures are computed by (1) estimating the OPEB benefits that will be paid to each current and former employee and their beneficiaries (if applicable), upon the employee's retirement from the Town, (2) estimating the likelihood that each payment will be made, taking into consideration the likelihood of remaining employed until retirement age and the likelihood of survival after retirement, and (3) discounting each expected future payment back to the present date at an assumed rate of investment return.

Annual Operating Expense Under GASB 45

GASB 45 requires that the cost of the program be recognized in a systematic manner over the working careers of employees. There are six different budgeting methods, called “actuarial funding methods”, that can be used to determine what the annual operating expense (called the **Annual OPEB Cost**) will be. The Town has elected to use the Entry Age Normal actuarial funding method with a closed 30-year level dollar amortization of the unfunded actuarial accrued liability.

The actuarial funding method is used to compute the **Annual Required Contribution (ARC)**. The ARC is generally equal to the sum of (1) the value of benefits earned by employees in the current year, plus (2) an amortization of the value of benefits earned by employees in prior years. Annual OPEB Cost is equal to the sum of (a) the ARC, and (b) interest on any unfunded OPEB operating expense from prior years, less (c) an adjustment to reflect the amortization of unfunded OPEB which is already included in the ARC.

For the fiscal year ending June 30, 2010, the Town’s Annual OPEB Cost is **\$3,571,180**. For the 2010-2011 fiscal year, Annual OPEB Cost will be **\$3,765,939**. Detailed derivations of these amounts are shown in Exhibit 2.

Over the next 3 years, the total benefits that the Town is expected to pay to retired employees and their beneficiaries, and the GASB 45 operating expense, are **estimated** to be as follows:

	<u>Expected Benefits</u>	<u>Operating Expense</u>
2010-2011 Fiscal Year	\$ 504,995	\$ 3,765,939
2011-2012 Fiscal Year	601,699	3,969,034
2012-2013 Fiscal Year	696,609	4,179,090

Exhibit 3 shows a 5-year projection of expected benefit payments, GASB 45 operating expense, and balance sheet liabilities.

Actuarial Assumptions

The calculations of the program’s obligations involve various estimates of future events. These estimates are called “actuarial assumptions”. The assumptions are described in detail in Exhibit 5 of this report. The calculated results are highly dependent on the assumptions selected.

Exhibit 1 - Actuarial Values as of July 1, 2010

The Actuarial Present Value of Total Projected Benefits as of July 1, 2010 of all future benefits from the program, for all current and former employees, is as follows:

	<u>Safety Employees</u>	<u>Non-Safety Employees</u>	<u>Total APVTPB</u>	<u>Number of Persons</u>
Current employees	\$ 15,942,135	\$ 14,309,133	\$ 30,251,268	113
Retired former employees	<u>11,410,044</u>	<u>4,149,278</u>	<u>15,559,322</u>	<u>69</u>
Totals	\$ 27,352,179	\$ 18,458,411	\$ 45,810,590	182

This \$45,810,590 is theoretically the amount that the Town would need to set aside as of July 1, 2010 to fully fund the OPEB promises for all current and former employees. As of July 1, 2010, the Town has accrued and funded \$ 0 toward this liability.

Statistical Averages as of July 1, 2010

Active Employees

Number	113 employees
Average Age	45.1 years
Average Service	8.3 years

Retired Former Employees and Surviving Spouses

Number	69 persons
Average Age	63.8 years

Source of Information

A census of all eligible Town employees and retirees as of June 30, 2010 was provided to me by the Town.

Exhibit 2 - Annual OPEB Cost

The cost of each individual's OPEB benefits is amortized on a straight-line basis over his/her working career. For each employee, a "normal cost" is computed, the amount which, if accumulated during each year of employment, will at retirement be sufficient to fund the expected benefits for that individual. The sum of all the individual normal costs for all employees is called the **Normal Cost** of the entire program. The accumulated value of all normal costs attributed to prior years, including the full value of benefits for all currently retired employees, is called the **Actuarial Accrued Liability**. The **Unfunded Actuarial Accrued Liability**, the portion of the Actuarial Accrued Liability which exceeds the plan's assets (if any), is amortized over a period of future years. The **ARC** is the sum of the Normal Cost and the amortization of the Unfunded Actuarial Accrued Liability.

The Annual OPEB Cost for the 2009-2010 and 2010-2011 years is computed in this way:

	<u>2009-2010</u>	<u>2010-2011</u>
1. Normal Cost for the year	\$ 1,760,038	\$ 1,830,440
2. Actuarial Accrued Liability	31,318,266	33,874,299
3. Value of Plan Assets	0	0
4. Unfunded Actuarial Accrued Liability: 2. minus 3.	31,318,266	33,874,299
5. Amortization of 4. over 30 years from 7-1-2009	1,811,142	1,994,483
6. Annual Required Contribution (ARC): 1. plus 5.	\$ 3,571,180	\$ 3,824,923
7. Net OPEB Obligation at beginning of year	0	3,124,322
8. One year's interest on 7.	0	124,973
9. ARC Adjustment: amortization of 7. over 30 years	(0)	(183,957)
10. Annual OPEB Cost: 6. plus 8. plus 9.	\$ 3,571,180	\$ 3,765,939
11. Expected payments to retired employees	446,858	504,995
12. Increase in Net OPEB Obligation: 10. minus 11.	3,124,322	3,260,944
13. Net OPEB Obligation at end of year: 7. plus 12.	3,124,322	6,385,266

Exhibit 3 - Five-Year Projection of Costs

Shown below are estimates of the way in which Annual OPEB Cost might be expected to increase over the next five years. In this illustration, it is assumed that the Normal Cost will increase 4% per year, that all actuarial assumptions will remain unchanged, and that the Town will continue funding on a pay-as-you-go basis.

Fiscal Year:	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
ARC					
Normal cost	\$ 1,760,038	\$ 1,830,440	\$ 1,903,658	\$ 1,979,804	\$ 2,058,996
Amortization	<u>1,811,142</u>	<u>1,994,483</u>	<u>2,193,165</u>	<u>2,406,402</u>	<u>2,636,414</u>
Total ARC	\$ 3,571,180	\$ 3,824,923	\$ 4,096,823	\$ 4,386,206	\$ 4,695,410
Plus interest	0	124,973	255,411	390,104	529,403
Less ARC adjustment	(0)	<u>(183,957)</u>	<u>(383,200)</u>	<u>(597,220)</u>	<u>(828,072)</u>
Annual OPEB Cost	\$3,571,180	\$3,765,939	\$3,969,034	\$4,179,090	\$4,396,741
Benefits paid to retirees	\$ 446,858	\$ 504,995	\$ 601,699	\$ 696,609	\$ 783,748
Additional funding	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Funding	\$ 446,858	\$ 504,995	\$ 601,699	\$ 696,609	\$ 783,748
Increase in net OPEB Obligation	3,124,322	3,260,944	3,367,335	3,482,481	3,612,993
Net OPEB Obligation at beginning of year	0	3,124,322	6,385,266	9,752,601	13,235,082
Net OPEB Obligation at end of year	\$3,124,322	\$6,385,266	\$9,752,601	\$13,235,082	\$16,848,075

How to read this chart:

- Annual OPEB Cost: Each year's operating expense.
- Total Funding: Amount the Town will contribute each year, equal to the amount paid to retired employees.
- Net OPEB Obligation at end of year: The amount on the Town's balance sheet at the end of each year, as an unpaid liability.

Exhibit 4 - Summary of Plan Provisions

The Town provides these reimbursements to employees who retire from the Town under CalPERS. Payments are made for as long as the retiree (or spouse or dependent domestic partner) is living, unless the retiree/spouse/partner fails to make required premium payments or the marriage/partnership is dissolved.

For current retirees and employees hired prior to 1/1/2011, the Town pays up to these amounts each month:

	<u>In 2010</u>	<u>In 2011</u>
Employee only	\$ 375.40	\$ 398.11
Employee plus spouse	\$ 676.79	\$ 796.22
Employee plus two persons	\$ 879.83	\$ 931.58

The maximum amounts increase each year as CalPERS medical premiums increase, and also increase approximately 5% per more year until the maximum amounts equal the maximum amounts that apply to active employees.

For employees hired after 12/31/2010, the percentage of CalPERS premiums paid by the Town is subject to the following vesting schedule, in addition to the monthly maximums described above: 50% after 10 years of service, plus 10% for each additional year of service, up to 100% after 20 years of service. Also, only 90% of premiums for dependent spouses/partners are reimbursed.

Retiring employees with accumulated unpaid sick leave may choose to have that unpaid sick leave converted to paid-up health care premiums, converted at 50% of the usual daily rate. The Town has indicated that this option is very rarely exercised.

CalPERS administrative fees of 0.45% are paid by the Town.

Exhibit 5 - Summary of Actuarial Assumptions

Actuarial Assumptions: The following assumptions as of July 1, 2010 were selected by the Town in accordance with the requirements of GASB 45. These assumptions are consistent with the 2010 CalPERS OPEB Assumptions Model and, in my opinion, are reasonable and appropriate for purposes of determining OPEB costs under GASB 45.

Discount rate: 4.0% per year. This represents what the Town expects to earn on its investments over the lifetime of the benefits program.

Medical Cost Increases (Trend): CalPERS medical premiums are assumed to increase after 2012 as follows:

2012	7.6 %
2013	7.3 %
2014	7.0 %
2015	6.7 %
2016	6.4 %
2017	6.1 %
2018	5.8 %
2019 and later years	5.5 %

Coverage Elections: 100% of eligible employees are assumed to elect coverage upon retirement, and to remain covered under Town plans for life. All retirees and current employees are assumed to remain covered under their current medical plan for life. Employees with no current medical coverage are assumed to elect PERS Choice 67% of the time, and Blue Shield HMO 33% of the time.

Mortality: Mortality rates are taken from the 2010 CalPERS OPEB Assumptions Model. Sample rates for non-safety employees are:

	<u>Pre-Retirement</u>		<u>Post-Retirement</u>	
	<u>Males</u>	<u>Females</u>	<u>Males</u>	<u>Females</u>
Age 30	0.053 %	0.036 %	0.070 %	0.031 %
Age 40	0.087 %	0.065 %	0.093 %	0.062 %
Age 50	0.176 %	0.126 %	0.239 %	0.125 %
Age 60	0.395 %	0.266 %	0.720 %	0.431 %
Age 70	0.914 %	0.649 %	1.675 %	1.244 %

Sample rates for safety employees are:

	<u>Pre-Retirement</u>		<u>Post-Retirement</u>	
	<u>Males</u>	<u>Females</u>	<u>Males</u>	<u>Females</u>
Age 30	0.063 %	0.046 %	0.070 %	0.031 %
Age 40	0.100 %	0.078 %	0.093 %	0.062 %
Age 50	0.191 %	0.141 %	0.239 %	0.125 %
Age 60	0.412 %	0.283 %	0.720 %	0.431 %
Age 70	0.933 %	0.668 %	1.675 %	1.244 %

Disability: The incidence of disability is assumed to be small so that it has not been reflected in these calculations.

Retirement: Retirement rates for non-safety employees are taken from the 2010 CalPERS OPEB Assumptions Model for “Public Agency Miscellaneous 2.0% at 55”. Sample rates are:

	<u>10 Years Service</u>	<u>20 Years Service</u>	<u>30 Years Service</u>
Age 55	6.4 %	9.4 %	12.7 %
Age 58	6.6 %	9.7 %	13.1 %
Age 61	11.3 %	16.5 %	22.4 %
Age 64	14.8 %	21.6 %	29.4 %
Age 67	16.9 %	24.7 %	33.6 %
Age 70	17.6 %	25.7 %	34.9 %

For police employees, retirement rates are taken from the CalPERS “Police with 3.0% at 50” table. Sample rates are:

	<u>10 Years Service</u>	<u>20 Years Service</u>	<u>30 Years Service</u>
Age 50	7.0 %	13.1 %	24.9 %
Age 53	6.9 %	13.0 %	24.7 %
Age 56	6.9 %	13.0 %	24.7 %
Age 59	9.0 %	17.0 %	32.3 %
Age 62	11.3 %	21.3 %	40.4 %
Age 65	100 %	100 %	100 %

For firefighters, retirement rates are taken from the CalPERS “Fire with 3.0% at 50” table. Sample rates are:

	<u>10 Years Service</u>	<u>20 Years Service</u>	<u>30 Years Service</u>
Age 50	3.4 %	4.8 %	8.0 %
Age 53	8.4 %	11.7 %	19.7 %
Age 56	12.1 %	16.9 %	28.5 %
Age 59	10.0 %	14.0 %	23.6 %
Age 62	12.5 %	17.5 %	29.5 %
Age 65	100 %	100 %	100 %

Family Status: Current retirees are assumed to remain with the current spouse or domestic partner for life. 67% of future retirees are assumed to be married and to cover their spouse at the time they retire. Male spouses are assumed to be 3 years older than females.

Subsidized Benefits: Medical benefits are provided under plans sponsored by CalPERS, which are considered to be “community rated” within the meaning of GASB 45. Therefore, there is no need at this time to value any implicit subsidy in the premium rates charged to retirees. If at some future time this program ceases to be considered “community rated”, it may be necessary to include the cost of subsidized premiums in the GASB 45 operating expense, which could significantly increase the Town’s future GASB 45 costs.

Turnover (withdrawal): Likelihood of termination within the next year is taken from the 2010 CalPERS OPEB Assumptions Model. Sample rates for non-safety employees are:

	<u>5 Years Service</u>	<u>10 Years Service</u>	<u>15 Years Service</u>
Age 20	9.46 %		
Age 30	7.90 %	6.68 %	5.81 %
Age 40	6.32 %	5.07 %	4.24 %
Age 50	1.16 %	0.71 %	0.32 %

For police employees, sample rates are:

	<u>5 Years Service</u>	<u>10 Years Service</u>	<u>15 Years Service</u>
Age 20	2.49 %		
Age 30	2.49 %	1.79 %	1.09 %
Age 40	2.49 %	1.79 %	1.09 %
Age 50	0.86 %	0.53 %	0.27 %

For firefighters, sample rates are:

	<u>5 Years Service</u>	<u>10 Years Service</u>	<u>15 Years Service</u>
Age 20	2.57 %		
Age 30	2.57 %	0.90 %	0.79 %
Age 40	2.57 %	0.90 %	0.79 %
Age 50	0.95 %	0.29 %	0.21 %

Cost Methodology: The Entry Age Normal method with normal costs computed as a level dollar amount has been used to develop the Actuarial Accrued Liability and Normal Cost. The Unfunded Actuarial Accrued Liability is being amortized as a level dollar amount, over the closed 30-year period beginning July 1, 2009.

CalPERS Administrative Fees: CalPERS administrative fees are assumed to remain 0.45% of premiums in all future years.

Inflation: Assumed to be 3.0% per year.



Agenda Item 7b

**Town of Paradise
Council Agenda Summary
Date: December 6, 2011**

Originated by: Joanna Gutierrez, Town Clerk
Craig Baker, Community Development Director

Reviewed by: Charles L. Rough, Jr., Town Manager
Lauren Gill, Assistant Town Manager

Subject: Tree Advisory Committee Vacancies

Council Action Requested: (1) Authorize the Town Clerk to advertise for applicants to the Tree Advisory Committee, one vacancy due to expiration of term of office on August 12, 2011, of the position requiring an individual with professional urban and wild land fire protection expertise; and, to re-advertise for the two vacant positions for individuals licensed in the construction and/or on-site sanitation trades; (2) Set an application deadline for January 30, 2012 at 5:00 p.m.; and, (3) Schedule appointments to the position(s) for the February 7, 2012, Town Council Meeting.

Alternatives: Consider alternative directives to staff relating to application deadlines, advertising or appointment process.

Background: The Town Council formed the Tree Advisory by adoption of Ordinance No. 482 on May 27, 2008. Pursuant to provisions contained in Paradise Municipal Code Chapter 8.12, the composition of the committee shall include up to five (5) individuals with the following desired qualifications:

- individuals with academic knowledge of basic plant science;
- individuals skilled in the maintenance and care of trees;
- individuals with professional urban and wildland fire protection expertise;
- individuals licensed in the construction and/or on-site sanitation trades.

The Tree Advisory Committee is charged with duties designated and delegated by the Town Council on matters pertaining to the management of tree resources within the Town. The committee will also serve as a forum for the coordination of tree-related policies and advise the Town on matters referred by Town departments, or by a majority vote of the Planning Commission or the Town Council. The Tree Advisory Committee will convene on a needs only basis at the request of the Town Council, Planning Commission or staff.

Discussion: The current composition of the Tree Advisory Committee consists of three members: two individuals who have academic knowledge of plant science and/or maintenance and care of trees, William M. Morrison and Richard G. Eliot, which terms expire August 12, 2013; and, one individual with professional urban and wildland fire protection expertise, Tom Cole, which term of office expired on August 12, 2011.

The positions for individuals licensed in the construction and/or onsite sanitation trades have never been filled due to lack of applicants for the positions.

As such, there are three vacancies on the Tree Advisory Committee as follows:

- (1) The position that requires an individual with professional urban and wildland fire protection expertise that expired on August 12, 2011. The individual currently in the position, Tom Cole, will continue to serve until the application process is completed by Council per Government Code Section 1302; and,
- (2) The unfilled position(s) for individual licensed in the construction and /or on-site sanitation trades.

Financial Impact: Publication of legal notice in the amount of \$67.

Conclusion: In keeping with past practice, it is necessary for the Town Council to consider filling the upcoming vacancies to their appointed Tree Advisory Committee by authorizing the Town Clerk to advertise for applicants, setting a deadline for receipt of applications, and considering applications and appointment(s) at regular Council meeting.

**TOWN PARADISE
NOTICE OF VACANCIES
TREE ADVISORY COMMITTEE**

The Paradise Town Council is inviting applications for volunteers who live in Paradise to serve on the ***Tree Advisory Committee***. The committee convenes on a needs only basis at the request of the Town Council, Planning Commission or staff and is charged with duties designated and delegated by the Town Council on matters pertaining to the management of tree resources within the town. The committee also serves as a forum for the coordination of tree-related policies, and advises the town on matters referred by Town departments, or by a majority vote of the Planning Commission or the Town Council.

One vacancy for the position requiring an individual with professional urban and wild land fire protection expertise exists due to expiration of the term of office on August 12, 2011. Reappointment will be for a three-year term to expire August 12, 2014. The two positions for individuals licensed in the construction and/or onsite sanitation trades are currently vacant and would be appointed to a three-year term expiring August 12, 2014.

Applications may be obtained at the Town of Paradise located at 5555 Skyway, Paradise, California, or may be downloaded from the Town of Paradise website from the Town Clerk Home Page at www.townofparadise.com. All applications must bear an original signature and be received in the Town Clerk Department by 5:00 p.m. on January 9, 2011. The Town Clerk may be reached at 872-6291 or jgutierrez@townofparadise.com.

by: Joanna Gutierrez, CMC, Town Clerk

TOWN OF PARADISE TREE ADVISORY COMMITTEE APPLICATION

Contact the Town Clerk Department for more information: 530-872-6291

Appointments will be considered by the Paradise Town Council at a Regular Town Council Meeting. The Council meets on the 1st Tuesday of the month at 6:00 p.m. It is suggested that you be present at the meeting when the appointments are to be made to answer any questions of the Town Council. Applicants shall be full-time residents and registered voters in the Town of Paradise per Resolution No. 81-40. Please be advised that all application information will become a public record.

Position (Check one): Professional Urban & Wild Land Fire Protection Expertise: 3-yr term
 Licensed in construction trade: 3-yr term
 Licensed in on-site sanitation trade: 3-yr term

Date: _____

Applicant Name _____

Address _____

Contact Information Telephone: _____

Fax: _____

Email: _____

Education: _____

Biographical Sketch (what you would like the Council and public to know about you and your ability to serve in this position):

Qualifications or past experience: _____

Comments: _____

SIGNATURE: _____

Applications must be submitted with an original signature.

Please return application to:

Joanna Gutierrez, Town Clerk, CMC

Town of Paradise

5555 Skyway, Paradise, CA 95969

M-Th: 8-5 pm

Telephone: 872-6291

jgutierrez@townofparadise.com



**TOWN OF PARADISE
COUNCIL AGENDA SUMMARY
STAFF REPORT
JANUARY 10, 2012**

Agenda No. 7c

ORIGINATED BY: Lauren Gill; Assistant Town Manager
Paul T. Derr, Assistant Public Works Director

REVIEWED BY: Charles Rough Jr., Town Manager

SUBJECT: **Authorize the Development Services staff to Advertise for South Libby Overlay Construction Project.**

COUNCIL ACTION REQUESTED:

- 1) Authorize the Assistant Public Works Director to advertise this project;
- OR**
- 2) Provide alternative direction to staff

BACKGROUND:

The condition of South Libby Road is seriously deteriorated and has been identified as a priority road improvement project for some time. Because this needed road improvement did not qualify for state or federal funding, it took the Town several years to accumulate sufficient local streets funds to make the necessary road improvements.

However, the actual project was moved back to this fiscal year when federal stimulus monies became available for quick, qualifying, turnaround projects on Skyway, Clark Road, Pentz Road and Pearson Road. Now that these projects are completed, the South Libby project is slated to begin this current fiscal year.

For benefit of additional background information, the Paradise Irrigation District completed a water main replacement project on South Libby in June, 2006. The initial internal engineering and estimates for the project involved the complete reconstruction of the road, but this approach turned out to be cost prohibitive and would have exhausted all discretionary local streets funding.

A different approach was taken to ensure that the project was both affordable and could be completed this year. It involves preliminary road preparation and a 2-inch overlay similar to what has been done effectively on other roads and streets to extend their life and that have held up well over time.

Therefore, the requested action this evening to the Town Council is to essentially approve the Town going out to bid for an overlay project on South Libby between Newland Road and Bennett Road.

DISCUSSION

The Public Works/Engineering Staff have reviewed the project site and in conjunction with Rolls-Anderson-Rolls has considered all design options. By direction of the Town staff, specifications were developed for a leveling course, with a 2-inch paving section. This project will be limited to the

existing paved road section. The Town has had great success with this type of design in the past and is confident that the road condition will be greatly improved.

The design of the project is to conform to the existing topography in order to keep the project structurally sound and constructed within budget. The project scope consists of a leveling course of asphalt, overlaying that with a 2" structural finish thickness of asphalt, transition from new roadway surface to existing driveway tapers and roadway striping.

FINANCIAL IMPACT

The South Libby Road Rehab is in the adopted 2011/2012 Capital Improvement Plan (CIP) Budget. The estimated construction cost for this project is estimated at \$250,790.20. Adding in contingencies and construction engineering, a project total of \$300,950.00 is anticipated. After bids are received and the costs for construction are known, adjustments to the budget can be made at the time of contract award.

STAFF RECOMMENDATION

Staff recommends that Town Council authorize the Assistant Town Manager/Development Services Director and Town's Assistant Public Works Director to advertise the South Libby Overlay Project for bid.

**TOWN OF PARADISE
COUNCIL AGENDA REPORT
DATE: JANUARY 10, 2012**

AGENDA NO.7(d)

**ORIGINATED BY: Charles Rough, Jr., Town Manager
Dwight L. Moore, Town Attorney**

**SUBJECT: RECOMMENDED ADOPTION OF RESOLUTION NO. 12-____, A
RESOLUTION OF THE TOWN OF PARADISE ELECTING TO BE THE
SUCCESSOR AGENCY OF THE PARADISE REDEVELOPMENT
AGENCY PURSUANT TO ASSEMBLY BILL 1X 26**

COUNCIL ACTION REQUESTED:

- 1. Adopt Resolution No. 12-____, a resolution of the Town of Paradise electing to be the successor agency of the Paradise Redevelopment Agency pursuant Assembly Bill 1X 26;
or**
- 2. Decline to adopt Resolution No. _____ at this time.**

BACKGROUND:

The Town Council is aware of the California Supreme Court decision that essentially upheld the state's right to eliminate redevelopment (AB 1X 26), but also upheld Proposition 22 which overturned AB 1X 27 and prevents the state from taking any more monies from redevelopment.

Irrespective of the Governor's original budget proposal to eliminate redevelopment, the state legislature's intent through both pieces of legislation was not to eliminate redevelopment, but to use AB 1X 26 (the threat of being eliminated) as the hammer to compel redevelopment agencies under AB 1X 27 to pay \$ 1.7 billion in extortion money to the state if they wanted to continue their redevelopment agencies and redevelopment programs in their respective communities.

The Court's decision has clearly generated more questions than answers for all parties concerned, not the least of which include the redevelopment agencies in the state. With the state legislature reconvening on January 4 and a number of state legislators expressing an interest in preserving some aspects of redevelopment but with tighter controls, as well as the California League of Cities, the California Redevelopment Association, and a number of housing advocacy and infill development advocacy groups calling for continuing economic development and affordable housing activities in California, there is a move on to seek legislative modifications or amendments to the forestall the dissolution of redevelopment by the February 1 deadline.

However, for now, the Town of Paradise and its Paradise Redevelopment Agency must take the appropriate actions necessary to comply with the Supreme Court decision, prepare for the

dissolution of our redevelopment agency by the February 1 deadline, and implement the required actions that will follow the agency's dissolution.

DISCUSSION:

The immediate action that we are bringing forward to the Town Council this evening is to adopt a resolution that formally identifies the Town of Paradise as the successor agency for both the non-housing and housing part of the RDA to satisfy the enforceable obligations of the agency, and to administer the dissolution of the RDA.

While the decision assumes that the "sponsoring community" i.e. the Town of Paradise is already the successor agency, Dwight Moore, our Town Attorney, and Sam Sperry, our RDA Bond Counsel, recommend that the Town Council formally adopt a resolution indicating a clear statement of intent to the County Auditor-Controller by the January 13, 2012 deadline.

It is important to note that in taking this action, the Town of Paradise does not assume the liability for the RDA's bonded indebtedness. Rather, its liability is limited to the extent of the total sum of property tax revenues it receives and the value of the assets transferred to it as a successor agency for a dissolved agency.

Therefore, it is recommended that the Town Council adopt Resolution No.____ as submitted.

**TOWN OF PARADISE
RESOLUTION NO. 12-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE
TOWN OF PARADISE ELECTING TO BE THE SUCCESSOR AGENCY OF THE
PARADISE REDEVELOPMENT AGENCY PURUANT TO ASSEMBLY BILL 1X 26**

WHEREAS, on December 29, 2011, the California Supreme Court ruled in *California Redevelopment Association v. Matosantos* that Assembly Bill 1X 26 was not unconstitutional. As a result, the Paradise Redevelopment Agency, and all other California Redevelopment Agencies, will be dissolved on February 1, 2012; and

WHEREAS, the Supreme Court also held that Assembly Bill 1X 27 was unconstitutional, which would have permitted redevelopment agencies to elect to continue existing by providing certain payments to the State of California; and

WHEREAS, based on Health and Safety Code subsection 34171(j) and section 34173 of Assembly Bill 1X 26, the Town of Paradise will be the Successor Agency of the Paradise Redevelopment Agency.

WHEREAS, in addition, the Town Council needs to determine whether the Town of Paradise will be the Successor Housing Agency of the Paradise Redevelopment Agency.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. Pursuant to the provisions of Assembly Bill 1X 26, the Town Council hereby elects and confirms that the Town of Paradise shall be the Successor Agency of the Paradise Redevelopment Agency.

Section 2. In addition, the Town Council hereby elects to be the Successor Housing Agency of the Paradise Redevelopment Agency in accordance with the provisions of Assembly Bill 1X 26.

Section 3. This resolution shall take effect immediately.

Section 4. The Town Clerk is directed to forward a certified copy of this resolution to the Butte County Auditor-Controller no later than January 13, 2012.

PASSED AND ADOPTED by the Paradise Town Council of the Town of Paradise, County of Butte, State of California, on this ___ day of January 2012, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Steve "Woody" Culleton, Mayor

ATTEST:

JOANNA GUTIERREZ, Town Clerk

APPROVED AS TO FORM:

DWIGHT L. MOORE, Town Attorney